



The 212th Annual Meeting of The Episcopal Church of Saints James and Andrew

January 28, 2024

Parish Clergy

The Right Reverend Dr. Douglas J. Fisher, Bishop

The Reverend Heather J. Blais, Rector

The Reverend Jimmy Pickett, Missioner for Community, Formation, & Outreach

Thank You

Thank you, Saints James and Andrew, for your ongoing spirit of generosity, creativity, and commitment to proclaim God's dream for this world. You are changing lives and hearts. We look forward to seeing where the Spirit takes us in 2024.

Mission

We believe God is calling us to cultivate a community of love, joy, hope, and healing. Jesus is our model for a life of faith, compassion, hospitality, and service. We strive to be affirming and accessible, welcoming and inclusive; we seek to promote reconciliation, exercise responsible stewardship, and embrace ancient traditions for modern lives.

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Agenda

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| 1. Opening Prayers | Rev. Heather Blais, Rector |
| 2. Hybrid Meeting Reminders | Rector |
| 3. Call to order & adoption of the agenda | Rector |
| 4. Reading of the warrant | William Hattendorf, Clerk |
| 5. Reading of the minutes of the 2023 annual meeting | Clerk |
| 6. Vestry Transitions | Rector |
| 7. Nominations Committee Report | Audley Robinson, Chair |
| 8. Elections | Rector |
| 9. Acceptance of Annual Reports | Rector |
| 10. New Business: | |
| a) Presentation of 2024 Budget
<i>(approved by the Vestry in December 2023)</i> | Fred Momaney, Treasurer (recorded)
Karen Greene, Assistant Treasurer |
| b) Irving 'Red' and Cathleen Esleeck Bequests | Karen Greene, Assistant Treasurer |
| c) Vestry Update on Mission Priorities | |
| - Families with Children | Reynolds Whalen, Class of 2026
Rev. Jimmy Pickett, Missioner |
| - Property Taskforce Report | Ginny Crawl, 2024
Rector |
| - Staffing for Mission | Rector |
| d) Questions? | |
| e) Other Business | |
| 11. Adjournment | Rector |
| 12. Closing Prayer | Missioner |

Election Slate - Nominees for 2024

A few important things to note:

1. It is proposed that we elect the folks in bold.
2. *Officers* are elected for a term of one year and shall serve until their successors are chosen per Canon 16, Section 5 of the Constitutions and Canons of the Episcopal Diocese of Western Massachusetts.
3. *Vestry members* may serve two consecutive three year terms before being required to take one year off. If elected to fill an unexpired term, Vestry members are still eligible to run for their own two consecutive terms per Canon 16, Section 5 of the Constitutions and Canons of the Episcopal Diocese of Western Massachusetts.

Nominating Committee

The Nominating Committee would like to present the following Slate for consideration by the Parish at the Annual General meeting in 2024. The 2024 Slate as presented:

OFFICERS

Co-Warden	Kathryn Aubry-McAvoy
Co-Warden	Ben Cluff
Treasurer	Fred Momaney
Assistant Treasurer	Karen Greene
Clerk	Bill Hattendorf

VESTRY

2025	Jeanne Canteen (<i>fulfilling an unexpired term</i>)
2025	Mary Johnson
2026	Cindy Gwosch (<i>fulfilling an unexpired term</i>)
2026	Reynolds Whalen (<i>fulfilled an unexpired term, now on own first term</i>)
2027	Allyson Michal
2027	Julie Carew (<i>fulfilled an unexpired term, now running on own first term</i>)

Convention Delegates

Vestry	Julie Carew
Parish	Josh Michal
Parish	Jack McKinnon

Alternate Delegates

Vestry	Mary Johnson
Parish	Joan Pyfrom
Parish	Julie Orvis

Nominating Committee

Thank you to the members of the committee and to the parish for the gift of your time and talents.

Ella Ingraham, Jack McKinnon, Joan Pyfrom, Chair: Audley Robinson



The Episcopal Church of Saints James and Andrew
8 Church Street • Greenfield, Massachusetts

Minutes of the 211th Annual Meeting

Hybrid on Sunday 22 January 2023 – 9:00 A.M.

- 1. Hybrid Meeting Reminders** – The Rev. Heather Blais welcomed all to the hybrid in-person and virtual Annual Meeting of the Episcopal Church of Saints James and Andrew. Coffee and juices and donuts are available throughout the service, served in the back near the choir loft stairs. She provided some meeting reminders and explained how voting would work (for in person by hand or voice and Zoom indicators for different devices). People at home can engage in the discussion by letting Reynolds know in the chat and Reynolds will bring their questions to the floor.
- 2. Invocation** – The opening prayer was offered by Heather. She also expressed a note of thanks: On behalf of the Clergy, Wardens, Vestry, and staff, our gratitude for the faithfulness and agility of this faith community.
- 3. Call to Order and Adoption of Agenda** – Heather entertained a motion to call the meeting to order and such was Moved by Kevin Hollister and Seconded by most of the South Front section, and Passed. We needed to have at least 10% of the adult membership at the meeting (or 24 people) for a quorum, and since there were at least 55 people present we more than doubled quorum by a good margin. A motion to adopt the agenda was Moved by Karen Greene and Seconded loudest by the North Rear group. Without discussion, the Adoption of the Agenda was Passed.
- 4. Reading of the Warrant** – Bill Hattendorf, The Clerk, was ready for the Reading of the Warrant. Before he could even begin, however, a chorus of voices moved that the Reading of the Warrant be Waived, and Jeanne Canteen Seconded the Motion. The Waiving of the Reading was Passed with a single objection.
- 5. Reading of the Minutes** – The Clerk was again called on for a reading of the Minutes, of which he managed to speak just the first few words from the record of the 2022 Annual Meeting. But another chorus rushed to Move that the Reading of the 2022 Annual Meeting Minutes be Waived. It seemed that many of those who had not taken part in the making of the motion itself then Seconded the Motion, and it was Passed with just two objections.
- 6. Transitions** – With the faces of Alan Kurkulonis and Andy Levchuk on the screen share, Heather offered special thanks to these outgoing Vestry members for their faithful service to the Vestry over the last several years. At the last meeting, we went around the Zoom room and took turns expressing how much they've meant to us; They both brought us a lot of joy and they really served the community well. Extended applause followed.
- 7. Nominations Committee Report and Elections** – Audley Robinson, chair, was called on to present the report of the nominating committee (composed of Audley Robinson, Kathryn Aubry-McAvoy, Jack McKinnon, and Andy Levchuk). Audley reported that everyone was so committed and engaged, that it was perhaps the earliest the committee had finished its work. They proposed the following slate for 2023 (bolded names indicate up for election this year):

Vestry for 2023:

- | | |
|-------------|-----------------------|
| • Co Warden | Virginia Crowl |
| • Co Warden | Ella Ingraham |
| • Treasurer | Fred Momaney |

- Assistant Treasurer **Karen Greene**
- Clerk **Bill Hattendorf**

- 2024 Allyson Michal
- 2024 Julie Carew (filling an unexpired term)
- 2025 Mary Johnson
- 2025 Kathryn Aubry-McAvoy
- 2026 **Elizabeth Keitel**
- 2026 **Reynolds Whalen** (filled unexpired term now for his first term)

Convention Delegates:

- Vestry **Kathryn Aubry-McAvoy**
- Parish **Jack McKinnon**
- Parish **Cindy Gwosch**

Alternate Delegates:

- Vestry **Julie Carew**
- Parish **Steve Houghton**
- Parish **Josh Michal**

The slate as proposed was Moved and Seconded and Passed. Maggie then Moved to cast that single ballot to approve the slate of nominees as presented. That was Seconded and Passed.

8. Annual Reports: It was Moved and Seconded to Waive the Reading of all the Annual Reports. It was asked if copies of the report were available, and a few were on hand, but the report is also on-line (at the church website), and additional printed copies are further available through the office. The Motion to waive the Annual Reports reading was Passed.

9. Budget Presentation:

In December, the Vestry voted on a new budget that was carefully and prayerfully put together by the finance committee, led by Treasurer Alan Kurkulonis and Assistant Treasurer Karen Greene. A video presentation for this meeting by Alan at this meeting highlighted both the 2022 Year-End and the 2023 Budget. There is a projected deficit (2023 being the third year in a row) of \$29,336. The Vestry felt this was reasonable, all things considered. A similar amount was forecast for 2021 and 2022, although the actual deficits were just over \$12,000. The church has unrestricted endowed funds that can be used, and we would only make a withdrawal as needed. The Vestry has approved a draw of up to \$29,336 if and when needed. We review the budget monthly and will make adjustments when appropriate. Thank you for your ongoing generosity. No vote on the budget was necessary, as that is a function of the Vestry. Total income is projected at \$329,205, including \$118,145 from endowment. We provided for an increase in salaries of 5%, per diocesan guidelines. Utilities and postage are up, and clergy expense is down. Total expenses are expected to be \$358,541, resulting in the deficit projection of \$29,336.

Reynolds spoke about the Youth Group's \$2,000 budget. They meet on first and third Sundays after church, walking to Greenfield Market for lunch on first Sunday and bring lunch on third Sunday with a variety of field trips scattered in.

Audley asked about the backup furnace line item, and Steve Hussey explained the need for that. The older backup for the sanctuary had died and was needed three times this year when the newer furnace quit.

Asked if we were seeing any trends in membership and pledging units, and Karen thought the number was about steady. Had we been able to rent our spaces open since the covid? Not yet.

Esleeck Funds: Fred Momaney talked about the Esleeck bequest and generosity. That bequest has been deposited in our endowment funds, which will add to our endowment income, so things are less dire that might appear. There has been conversation about paying ourselves back first and to deal with needed deferred maintenance. It

would be premature to say where to commit these funds, as we need more information and complete our study on best use.

Property Committee: Molly stood in for Ginny as acting chair of the Property Committee. One of the responsibilities of being a church is caring for our properties, both current needs and deferred maintenance. The list of items tackled this year included replacement of outdated knob and tube wiring in the Rectory, major slate roof repairs, new handrails, and (soon) installation of a new backup furnace; To do list includes: Replacement of church bulkhead, repair and drainage of chapel courtyard, replacing windows and trim by meeting room and offices, replacing rotten wood and stucco, repairing crumbling foundation Whiteman and Strong House, repair and replacement of stone wall between us and the bank; Less urgent: renovation of attic space for archives and stained glass window over the chapel; improve the lighting in the church and choir loft; mold remediation over the sacristy (not covered by insurance). We have estimates on just some of the projects, which totals \$250,000.

Vestry and Mission Priorities: Reynolds reported on Vestry retreat with all in person with Canon Rich Simpson. Found a lot of alignment of vision and priorities. We found it was very enlightening and affirming. The mission that appears on the web site was very much what those gathered had expressed. What grew out of that meeting were two main priorities. The first was property, and it was very helpful to have the Diocese rep. there. He was incredibly positive and optimistic. He reminded us that the space we have enables our mission; we are able to do Sunday Sandwiches and Second Helpings and the like. The property causes stress for the clergy and vestry, but it really does help us serve the local community

Many young families have joined our church since just before covid, and we have a committee to work on as our two priorities

Maggie Sweeney thanked and affirmed how things were going w/Mission & Outreach, after three years since Covid, looking outward/onward for our mission and outreach. The Mission Team is just an umbrella term for three core ministries and involving many people. Last year we served over 5,000 meals. Second Helpings started 23 years ago with partnership w/Deerfield. Last May we started back in person meals after just takeout. Whitney's pantry assisted with supplies. The Tuesday sewing and knitting group has now moved into the Whiteman Rooms. Bombas Socks provide us 3,000 pairs of socks for us to give. Labyrinth is great community service that went on even during the pandemic (and looking for new volunteers. The Ukraine appeal brought in over \$1,000. Look for a new initiative we're launching that will be in the next parish newsletter

Ella reported on the planning for Heather's sabbatical this summer (01 May – 31 August).

Other questions this morning? Replacing the parish administrator? Still unresolved. Beau will still be with us until 31 January. Expecting to move some tasks around in a transition period. Thanks for your patience as we figure it all out.

11. Closing Remarks – Thanks to all for sharing with us today. We expect us to begin the worship service about 10:20 A.M.

12. Adjournment – There was no other new business presented, it was Moved that the meeting be adjourned. Seconded and Passed. Molly provided a closing benediction, and the hybrid gathering ended for all to go in peace.

Respectfully Submitted,



Bill Hattendorf, The Clerk

Reports

Clergy Report

Dear People of Saints James and Andrew,

As I reflected on the past year, I was struck by three things: our parish's capacity to navigate transition with grace, gratitude, and generosity; our desire and commitment to enlivening, and deepening our faith as a community; and our passion for serving God's world through our mission and outreach ministries.

Navigating Transition

Our parish underwent a significant amount of staffing transition this past year.

Administrators

We began the year by bidding farewell to our Parish Administrator, Robert 'Beau' Bowler, upon his semi-retirement. After a six week transition period without an administrator, where parish leadership generously stepped into help, we were delighted to announce Di Kurkulonis would serve as an Interim Administrator until September. Di provided organization and presence, while clergy leadership was less available during the Rector's sabbatical and our Associate Rector's annual time away in Maine. The parish was gracious and understanding when we closed our office for the month of September during the hiring process. In early October, we were delighted to welcome Aaron McMurray as our next Office Administrator. At that time we also ended our experiment with hybrid office hours, and returned to in person office hours on Tues, Thurs, Fri from 9:30-2:30 p.m. Aaron has been doing a wonderful job keeping us organized during a time of transition.

Clergy

Parish leadership planned and prepared for my clergy renewal leave (sabbatical), which took place from May-August. The decision was made to cover many aspects of the Rector's responsibilities in parish life, and to let others lay fallow. Our Associate Rector, the Rev. Dr. Molly Scherm played a particularly vital role in keeping things running smoothly. Thanks to Rev. Molly, Officers, Vestry, Staff, and your ongoing support, I was able to take time away for restoration, renewal, and nourishment that will continue to infuse my ministry in the coming years. Thank you for making that possible.

While we knew we would need to have more intentional conversation in the coming year about the future of clergy leadership, no plans had yet been made. Sometimes the Holy Spirit surprises us, by telling us it's time sooner than we think. Rev. Molly received an invitation to discern a new ministry opportunity. After much prayer and consideration, Rev. Molly accepted a call to serve as the Priest-in-Charge of St. Mary's in the Mountains in Wilmington, Vermont. We celebrated Rev. Molly's remarkable ministry on her last Sunday with us in late September. The gifts she has shared with this parish have strengthened us as ministry leaders and as people of faith. As I reflect on the six years we served as your Rectors, I am overwhelmed with joy, gratitude, and love. After an intentional period of separation, Rev. Molly will return to SsJA as a member of the parish. In the spring she will provide supply, and engage in parish life in other ways as her life allows.

Meanwhile, the Holy Spirit was still busy at work. This past fall, parish leadership was invited to discern whether to engage in a holy experiment with St. John's in Athol and our diocese. The experiment involved creating a ⅔ time position, split between the two parishes (13 hours a week each), for a newly ordained priest. At St. John's, the priest would serve as Priest-in-Charge, and at SsJA, the priest would serve as Missioner for Community, Formation, and Outreach. Rev. Jimmy Pickett was an ideal candidate, with gifts that are already infusing both parishes with fresh energy and perspective. Rev. Jimmy was called by both Vestries, and began on December 1. Here at SsJA, we are focusing his time in areas where the Holy Spirit is already at work, to help double down our efforts in those areas.

Sextons

In late September, our Sexton, Steve Hussey, needed to go on an unplanned medical leave due to health challenges. Dozens of parishioners stepped in to clean bathrooms, vacuum, handle trash and recycling, evening security checks, and so much more. In early November, we hired Deb Parker as an interim ('Janitor to God'), easing the workload for parish leadership. She has done a wonderful job, and has tackled dusting and deep cleans of countless spaces on campus.

Enlivening our Faith

As I look back on the last few years, I see a parish who has grown and deepened in their faith, while also becoming more united as a body of Christ. It's a beautiful thing. There are many factors that led to this fertile soil, but we continue to nurture the soil in our weekly worship. We continue to build our worship upon the *1979 Book of Common Prayer* and *Enriching our Worship 1*, and on alternating weeks we tap into a rich variety of supplemental resources from across the Anglican Communion.

We added new contemporary stations of the cross for Lent. We resumed Monday-Saturday services during Holy Week following the pandemic. We celebrated Earth Sunday, and blessed a new creation care icon that lives in our sanctuary. We offered a special Juneteenth liturgy for a second year. We created three special liturgies, led by Lay Worship Leader Kathryn Aubry-McAvoy: Summer Lessons & Carols. These services offered readings, prayers, sermons, and music focused on a specific theme: Creation Care in June, Taize and Peace in July; Gospel and Hope in August. The latter of which especially invited our young children to engage more fully in worship. One of the highlights this fall was a Bishop Visitation that ended in a Blessing of the Animals on the community labyrinth.

We have a growing group of lay preachers who help enrich our worship with their perspective on the Sunday scripture readings. Clergy offered three more Teaching Sermons: Holy Week & Easter; Salvation & Grace; and Body Prayers (Episcopal Aerobics). During the Rector's sabbatical we welcomed seminarians and leaders from within the Episcopal Diocese of Western Massachusetts, each who serve in a unique ministry context to help us better appreciate the depth and breadth of the Church's work in the world, encouraging us to take chances and explore new avenues of our faith. This included: Lay Evangelist and Co-Coordinator of the diocesan Loving the Questions discernment program, Craig Hammond, on June 11; the Chaplain to the College at Williams College, the Rev. Dr. Valerie Bailey Fischer, on July 4; beloved local Episcopal priest and retired Northfield Mount Hermon teacher, the Rev. Ted Thornton, on July 9; diocesan Missioner for Latino / Hispanic Ministries, the Rev. José Reyes, on August 6; diocesan Canon to the Ordinary, the Rev. Dr. Rich Simpson, on August 13; and the Director of Organizing for Episcopal City Mission out of the Episcopal Diocese of Massachusetts, the Rev. Edwin Daniel Johnson, on August 27.

Our faith is also enlivened beyond our Sunday worship. It's enlivened when we gather for community at Coffee & Conversation on the first Sunday of the month; at the parish picnic this summer; during special opportunities to gather such as Rev. Ted Thornton's presentation and discussion on Understanding the Israel - Hamas Crisis.

Our parish youth have unique opportunities to enliven their own faith beyond parish life. Two participated in a diocesan confirmation class. Two more participated in the Appalachian Trail ministry alongside youth from Grace, Amherst. They also continue to gather as a youth group 1-2 a month.

One of the mission priorities of the Vestry is to explore how we might better support and minister alongside our families with young children. This past year a taskforce of the Vestry offered a survey that several families participated in; refreshed the Littles' Corner; and held a potluck to begin exploring next steps in late December.

Deepening our Mission

Another way we continue to enliven our faith is by deepening our commitment to our mission. The Vestry is always taking a closer look at how we steward our resources so we might best utilize them for mission, including our campus. After exploring a variety of options, a Property Taskforce has made recommendations to the Vestry that will be presented at the Annual Meeting.

Of course we also deepened our mission through our outreach ministries. Our feeding ministries found the numbers increasing week after week. Second Helpings has resumed their in person meals with a take away option. It's become normative again for many people to stay and enjoy the community meal, while several others opt for take away meals. Sunday Soup and Sandwiches gave away an average of 151 meals, but saw as many as 233 on some Sundays. Both meals are supported by the generosity of time, talent, and treasure from this parish and the wider local community. We also received a grant from the Opioid Task Force to help support our feeding ministries and to support the ministry of Emmaus Companions, who companion folks on the margins, particularly those who are unhoused.

Of course we also give away socks through our Bomba's Sock Ministry; toilet paper and other essentials items through Whitney's Pantry; baby sleepers and quilts through St. Andrew's Guild; canned goods through the Survival Center, and so much more. This parish's generosity continues to amaze.

Our Green Team is now in their second program year, offering a new monthly Environmental Sunday Series. They've offered a rich variety of ways to embrace the work of creation care and environmental justice. Their events have explored: a panel with Youth Climate Action Now; the powerful witness of Environmentalist Aaron Mair; a panel with local farmers and Representative Natalie Blais, which explored the impact of this summer's flooding on our local farms; and much more. Their programming has attracted parishioners and several folks from the wider local community.

We were awarded a Ministry Development Grant to launch a new music program - Bach's Lunch. The grant has allowed us to feature professional musicians from within our parish for a 30 minute free concert for the wider local community. These concerts have been enthusiastically received, with increasing attendance at each event (over 50 folks at our last event). This ministry is one more way to deepen our mission of hospitality to the wider community, ensuring our sacred space is a resource for all, just like the community labyrinth.

Last, but not least, we also engaged in a new Lenten challenge to raise funds for St. Matthew's School, Haiti. This school was co-founded by Grace, Amherst and St. James' Church, Indian Head, MD and has been in operation for 15 years. We raised \$4323 in Lent, and this will pay for the education of 14 students.

Throughout the year

This year we also:

- Bid farewell to some longtime parishioners - Phil Babits, Joan Arms, Carol Johnson, and Jane Gardner.
- Baptized Simon Claude Cox and Noah Chabot into the Church.
- Property worked hard to address deferred maintenance, particularly projects that address long standing water issues. They oversaw the installation of a stone drip edge along the Church (reduced water flow into the basement); concrete apron along Parish Hall (reduced water flow into lower level); concrete bike pad (allows for bikes and reduced water into chapel basement). They also oversaw the repair of the sacristy, the request to the City of Greenfield for more accessible parking (granted!), and the installation of new windows in the Meeting Room, amongst many other projects.
- We had another successful Mistletoe Mart & Craft Faire. People have so enjoyed resuming the in-person fair. Many hands make it possible.

Thank you for the ways you generously and graciously serve God and God's world through our worship, mission, and ministries. You continue to inspire, and I look forward to seeing where the Holy Spirit takes us next on our adventure.

Yours in Christ,
Rev. Heather Blais,
Rector



Co-Wardens Report

As Ginny and I come to the end of our terms as wardens, we would like to express our gratitude for the community of our parish and for all of you who give your gifts to God to help the church's mission. It has been a privilege to serve.

Looking back 2023 seems to have zoomed past far too quickly even though we have begun to meet again in-person. Learning from our experiences in the pandemic, parish ministries use zoom routinely when the platform best serves our needs. Our ability to change and adapt is such a blessing and it's based on having good leadership. Rev. Heather fosters lay leadership in services and parish programs.

With Rev. Heather's leadership we said goodbye to Rev. Molly Scherm and welcomed Rev. Jimmy Picket for a two-year joint Holy Experiment with St. John's Athol. We have Aaron McMurray as our new Parish Administrator. We have also found a way to help our Sexton Steve with his many duties.

Saints James and Andrew continues to support the community in its feeding ministries with support from the broader community. Sunday Soup and Sandwiches is feeding increased numbers of people. Second Helpings and

Whitney's Pantry have continued in their missions. Parishioners managing these ministries are successfully adapting their services to community needs with resources available.

Emaus Companions actively supports the unhoused community with additional funding from a grant program. Saints James and Andrew's Green Team serves the internal and external community by offering regular, timely environmental programs. September 2022 to May 2023 was the Team's first full program year and a second is progressing. Rev. Molly continues to offer the Caregivers' Support meetings to a group of people who are parishioners and community members using zoom. We are fortunate to have beautiful music from our organist Joseph DiMarino, our choir and talented parish musicians. The program expanded to include a series of Bach's Lunch programs organized by our parish organist for the community.

We also offer a variety of internal programs including the Youth Group, Pastoral Care, and Coffee and Conversation in addition to the standing committees and groups of parishioners who perform necessary functions like the Finance Committee, Property Committee, counters and Altar and Flower Guilds. Using funds from the generous Esleek gifts, the Property Committee began the deferred maintenance projects so necessary to making our campus safe and sound.

Thank you all,
Virginia Crowl and Ella Ingraham
Co-Wardens

Finance Report

Treasurer's Summary of 2023 Budget

The full Treasurer's report is contained in the pre-recorded video that may be viewed during the annual meeting. What follows here are some of the highlights.

First, I would like to thank the entire parish for your support of our feeding ministries. Both Second Helpings and Sunday Soup and Sandwiches have seen an increase in the number of meals served each week.

We receive a quarterly statement from the diocese regarding the balance of our endowments as well as a check for our quarterly disbursement.

According to our most recent statement at the end of September, we had slightly more than 1.6 million dollars in our endowments. Some of that money is restricted but most of it is not.

As many of you are aware, our campus is aging and in need of repair. The vestry has voted to authorize the use of up to \$200,000.00 from our endowments for the long-deferred maintenance that is needed to maintain our campus. All of this has been made possible by the gifts given to Sts. James and Andrew by long term parishioners Red (Irving) and Kathy Esleek. We are truly blessed by their loving generosity. Last year we projected a deficit of \$29,336.00, we actually had a deficit of \$26,356.77. That was achieved by withdrawing \$20,000.00 from our endowment so that we could maintain adequate cash flow in our checking account.

This year we are projecting a budget deficit of \$37,850.76. We realize this represents an increase in our deficit, however there are some parishioners that we have not received pledges from yet that have pledged in the past. I would encourage everyone that has not submitted a pledge to please do so. If you are unsure whether we have received your pledge, please contact Karen Greene or the office.

Respectfully submitted,

Fred Momaney, Treasurer

Financials

THE EPISCOPAL CHURCH OF SAINTS JAMES AND ANDREW				
2023 Financial Report and 2024 Budget				
		SsJA Budget 2023	SsJA Actual 2023	SsJA Budget 2024
INCOME				
PLATE OFFERINGS				
	4001 Plate Offerings - Loose	\$6,500.00	\$5,646.09	\$5,000.00
	4002 Plate Offerings - Initial	\$60.00	\$105.00	\$100.00
	4003 Plate Offerings - Easter/HW	\$1,000.00	\$1,304.06	\$1,400.00
	4004 Plate Offering/Christmas	\$1,200.00	\$847.00	\$1,200.00
	4006 Plate Offerings/Thanksgiving	\$100.00	\$105.00	\$100.00
	4007 Building Fund Envelope	\$200.00	\$665.00	\$0.00
	Total PLATE OFFERINGS	\$9,060.00	\$8,672.15	\$7,800.00
PLEDGE PAYMENTS				
	4014 Pledge Payments- Current Yr	\$200,000.00	\$190,549.58	\$191,000.00
	4015 Pledge Payments- Last Year	\$2,000.00	\$516.22	\$2,000.00
	Total PLEDGE PAYMENTS	\$202,000.00	\$191,065.80	\$193,000.00
GENERAL PURP INCOME				
	4021 Genl Inv-Checking Account	\$45.00	\$65.21	\$50.00
	4022 Gen'L Inv- Undesignated	\$37,000.00	\$35,946.93	\$78,000.00
	4023 Property Use Income	\$25,000.00	\$17,385.35	\$25,000.00
	4025 Parish Fundraising	\$12,000.00	\$11,307.76	\$12,000.00
	4026 Other Gen Purp/Whiteman	\$32,000.00	\$31,375.34	\$31,000.00
	4027 Heat (from Endowments)	\$2,100.00	\$2,125.98	\$2,100.00
	4028 Repairs (from Endowments)	\$2,100.00	\$2,125.98	\$2,100.00
	4029 Altar Guild (from Endowments)	\$1,000.00	\$985.73	\$1,000.00
	4031 Rec. Disc. Fund (from Endowments)	\$1,500.00	\$1,523.32	\$1,500.00
	4032 Thrivent	\$400.00	\$247.00	\$200.00
	4033 John Ross Trust	\$5,000.00	\$7,625.18	\$7,518.00
	4034 Misc. Inc. - From Diocese		\$208.33	\$2,500.00
	4034 Misc. Inc. - Trans from Endowments		\$15,000.00	
	Total GENERAL PURP INCOME	118,145.00	125,922.11	162,968.00
TOTAL INCOME		329,205.00	325,660.06	363,768.00
EXPENSE				
WORK OUTSIDE CHURCH				
	5001 Diocesan Assessment	\$36,117.00	\$36,117.00	\$35,640.00
	5003 Health Ministry	\$350.00	\$0.00	\$0.00
	5005 Outreach	\$100.00	\$0.00	\$1,600.00

		SsJA Budget 2023	SsJA Actual 2023	SsJA Budget 2024
	5006 Whitney's Pantry	\$800.00	\$796.90	\$800.00
	5007 Welcoming	\$150.00	\$98.81	\$150.00
	5008 Scholarships	\$0.00		\$0.00
	5009 Mass. Council of Churches	\$150.00	\$150.00	\$150.00
	5010 Interfaith Council	\$100.00	\$0.00	\$100.00
	5011 F.C. Resource Network	\$25.00	\$0.00	\$25.00
	5012 Forward Movement	\$200.00	\$174.00	\$200.00
	5013 Green Team	\$300.00	\$17.51	\$300.00
	5015 Sunday Sandwiches	\$9,500.00	\$4,929.77	\$20,000.00
	5016 ServSafe Training	\$200.00	\$200.00	\$200.00
	5017 Second Helpings			\$300.00
	Total WORK OUTSIDE CHURCH	\$47,992.00	\$42,483.99	\$59,465.00
	PAYROLL			
	5101 Clergy Staff	\$57,028.00	\$56,894.00	\$59,309.12
	5103 Assoc. Clergy Staff	\$18,178.00	\$15,733.64	\$19,801.00
	5104 Organist	\$30,223.00	\$30,222.96	\$31,431.92
	5105 Parish Administrator	\$14,321.00	\$15,274.26	\$18,304.00
	5106 Bookkeeper	\$5,725.00	\$5,724.96	\$5,954.00
	5108 Lay Life Insurance	\$144.00	\$144.00	\$144.00
	5109 Social Security- Clergy	\$7,452.00	\$7,312.82	\$6,051.93
	5110 Social Security- Laity	\$3,846.00	\$4,141.99	\$4,673.38
	5111 Clergy Pension Premiums	\$17,356.00	\$17,356.08	\$23,039.13
	5112 Emp Ben- Worker's Comp	\$721.00	\$767.00	\$731.00
	5113 Emp Ben-Clergy Med/Den/Lif	\$40,014.00	\$37,434.00	\$42,568.00
	5114 Rector Equity Allowance	\$1,141.00	1140.48	\$1,779.28
	5115 Organist Supply	\$500.00	\$400.00	\$600.00
	5116 Sexton Salary		2920	\$3,600.00
	5117 Caregiver Support Group Facilitator			\$1,800.00
	Total PAYROLL	196,649.00	195,466.19	219,786.76
	OFFICE EXPENSE			
	5201 General Supplies	\$1,500.00	\$1,808.80	\$1,500.00
	5202 Postage	\$1,200.00	\$439.15	\$1,200.00
	5203 Advertising	\$1,000.00	\$1,168.26	\$1,000.00
	5204 Offering Envelope	\$300.00	\$262.35	\$300.00
	5205 Equip Repair/Cont	\$4,000.00	\$4,704.14	\$4,000.00
	5206 Office Exp- All Oth & Arch	\$1,400.00	\$0.00	\$1,400.00
	5207 Tithe.ly Fee	\$150.00	74.01	\$150.00
	5208 Property Use Expenses	\$600.00	\$250.00	\$100.00
	Total OFFICE EXPENSE	10,150.00	8,706.71	9,650.00

		SsJA Budget 2023	SsJA Actual 2023	SsJA Budget 2024
UTILITIES				
	5221 Church Gas	\$13,500.00	\$12,950.69	\$13,000.00
	5222 Church Electric	\$8,500.00	\$8,817.55	\$9,500.00
	5223 Church Water/Sewer	\$1,200.00	\$514.70	\$900.00
	5224 Church Telephone	\$3,400.00	\$3,287.20	\$3,600.00
	5225 Rectory Fuel	\$5,000.00	\$4,090.49	\$4,500.00
	5226 Rectory Electric	\$3,500.00	\$2,804.84	\$3,500.00
	5227 Rectory Water/ Sewer	\$1,700.00	\$1,043.70	\$1,500.00
	5228 Rectory Telephone	\$2,500.00	\$2,632.44	\$3,000.00
	5229 Strong House Electric	\$400.00		\$400.00
	5230 Strong House Water/Sewer	\$400.00	\$234.30	\$400.00
Total UTILITIES		40,100.00	36,375.91	40,300.00
CLERGY EXPENSES				
	5241 Rector's Exp Reimbursement	\$2,500.00	\$3,016.22	\$3,000.00
	5242 Assoc. Rec. Exp Reimbursement	\$350.00	\$267.88	\$300.00
	5244 Clergy Continuing Ed	\$750.00	\$751.80	\$750.00
	5245 Assoc. Rec. Continuing Ed	\$750.00	\$356.56	\$0.00
	5246 Clergy Sabbatical	\$500.00	\$500.00	\$500.00
	5247 Sabbatical Supply Priest	\$500.00	\$500.00	\$500.00
	5248 Rector's Discretionary Fund	\$1,500.00	\$322.22	\$1,500.00
	5249 Supply Clergy	\$0.00	\$0.00	\$525.00
Total CLERGY EXPENSES		6,850.00	5,714.68	7,075.00
SPIRITUAL FORMATION				
	5252 Adult Spiritual Formation	\$100.00		\$100.00
	5253 Youth Spiritual Formation	\$2,000.00	\$1,771.02	\$2,000.00
	5254 Children Spiritual Formation	\$100.00	\$56.82	\$100.00
Total SPIRITUAL FORMATION		2,200.00	1,827.84	2,200.00
ALTAR SUPPLIES				
	5261 Wafers	\$200.00	\$145.99	\$150.00
	5262 Wine	\$150.00	\$0.00	\$100.00
	5263 Oil	\$250.00	\$572.38	\$300.00
	5264 Altar Supplies/All Other	\$300.00	\$421.99	\$300.00
Total ALTAR SUPPLIES		900.00	1,140.36	850.00
GENERAL EXP				
	5271 Music	\$200.00	\$200.00	\$300.00
	5272 Misc. Worship Expense	\$750.00	\$580.10	\$750.00
	5275 Parish Audit	\$500.00	\$475.00	\$500.00
	5276 Miscellaneous Fees	\$500.00	\$170.00	\$500.00

		SsJA Budget 2023	SsJA Actual 2023	SsJA Budget 2024
	5277 Technology Expense (Licensing)	\$1,000.00	\$2,232.55	\$2,300.00
	5278 Digital Ministry	\$500.00	\$33.91	\$500.00
	5279 Technology Exp. (Hardware)	\$1,000.00	\$97.85	\$1,000.00
	5280 Coffee & Conversation	\$500.00	\$69.58	\$500.00
	Total GENERAL EXP	\$4,950.00	\$4,358.99	\$6,350.00
	PROPERTY			
	5301 Church Repairs/Minor Imp.	\$10,000.00	\$15,969.53	\$15,000.00
	5302 Church- Lift/elevator Maint.	\$500.00	\$544.50	\$550.00
	5303 Church- Cleaning/Paper Supply	\$1,000.00	\$1,624.07	\$1,300.00
	5304 Church- Heating System	\$2,000.00	\$1,361.50	\$3,500.00
	5305 Inspection Fees	\$200.00	\$1,224.75	\$1,300.00
	5306 Security System	\$350.00	\$2,464.80	\$500.00
	5307 Snow Plowing	\$6,000.00	\$6,052.50	\$6,000.00
	5308 Rectory Repairs/Minor Im	\$1,500.00	\$5,582.16	\$2,000.00
	5309 Capital Improvements	\$500.00	\$500.00	\$500.00
	5311 Strong House Repairs/Improv	\$1,500.00	\$19.99	\$1,500.00
	5312 Kitchen Supplies	\$450.00	\$689.38	\$900.00
	5313 Instrument Maintenance	\$1,100.00	\$125.00	\$500.00
	5314 Dump, Lawn, Misc	\$5,000.00	\$7,126.98	\$6,000.00
	5315 Blanket Insurance	\$13,000.00	\$12,651.00	\$14,292.00
	5316 Heating & A/C Maint Cont	\$2,500.00		\$0.00
	5317 Roof Maintenance	\$2,000.00	\$0.00	\$2,000.00
	5318 Kitchen Maintenance	\$650.00		\$0.00
	5319 Gardening	\$500.00		\$100.00
	Total PROPERTY	48,750.00	55,936.16	55,942.00
	UNCATEGORIZED EXPENSES			
	5501 Transfer to Savings			
	TOTAL EXPENSE	\$358,541.00	\$352,010.83	\$401,618.76
		-\$29,336.00	-\$26,350.77	-\$37,850.76

Class Report

The Episcopal Church of Saints James and Andrew Profit & Loss by Class January through December 2023

	3001 Operating Fund	3005 Strong House Repair Fund	3006 U.T.O. Fund	3007 Outreach Fund	3008 Church School Fund	3010 Rector Disc. Savings Fund	3011 Sanctuary Lamp Fund	3012 Special Gifts Fund	3013 Hymn/Pray Book Fund
Income									
4000 Plate Offerings	8,672.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4010 Pledge Payments	191,065.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4020 General Purpose Income	125,922.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4100 Class Income /Non-Operating	41,170.60	875.02	80.74	9,474.78	33.00	2,544.20	2,621.74	25,417.28	394.77
Total Income	366,830.66	875.02	80.74	9,474.78	33.00	2,544.20	2,621.74	25,417.28	394.77
Gross Profit	366,830.66	875.02	80.74	9,474.78	33.00	2,544.20	2,621.74	25,417.28	394.77
Expense									
5000 Work Outside Church	42,483.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5100 Payroll	195,466.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5200 Office Expense	8,706.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5220 Utilities	36,375.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5240 Clergy Expenses	5,714.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5250 Spiritual Formation	1,827.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5260 Altar Supplies	1,140.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5270 General Expense	4,358.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5300 Property	55,936.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5400 Class Expense/NonOperating	1,831.22	0.00	0.00	404.00	0.00	456.16	0.00	15,390.94	0.00
5500 Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	353,842.05	0.00	0.00	404.00	0.00	456.16	0.00	15,390.94	0.00
Net Income	12,988.61	875.02	80.74	9,070.78	33.00	2,088.04	2,621.74	10,026.34	394.77

The Episcopal Church of Saints James and Andrew
Profit & Loss by Class
January through December 2023

	3014 Music Fund	3015 Memorial Fund	3017 Clergy Sabbatical Fund	(3018B Feeding Ministries Fund) Soup/Sandwich	(3018 Feeding Ministries Fund) Other	Total 3018 Feeding Ministries Fund	3019 Capital Imp. Fund	3021 Barnabas Guild Fund
Income								
4000 Plate Offerings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4010 Pledge Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4020 General Purpose Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4100 ClassIncome /Non-Operating	1,811.51	1,239,492.49	6,371.70	20,209.00	3,656.33	23,865.33	500.00	3,177.46
Total Income	1,811.51	1,239,492.49	6,371.70	20,209.00	3,656.33	23,865.33	500.00	3,177.46
Gross Profit	1,811.51	1,239,492.49	6,371.70	20,209.00	3,656.33	23,865.33	500.00	3,177.46
Expense								
5000 Work Outside Church	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5100 Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5200 Office Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5220 Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5240 Clergy Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5250 Spiritual Formation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5260 Altar Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5270 General Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5300 Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5400 Class Expense/NonOperating	920.00	1,223,385.34	3,858.74	10,577.54	377.13	10,954.67	0.00	126.44
5500 Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	920.00	1,223,385.34	3,858.74	10,577.54	377.13	10,954.67	0.00	126.44
Net Income	891.51	16,107.15	2,512.96	9,631.46	3,279.20	12,910.66	500.00	3,051.02

The Episcopal Church of Saints James and Andrew
Profit & Loss by Class
January through December 2023

	3022 LaPan Camp Fund	3023 Revolving Fund	3024 Welcome Cte Fund	3026 Whitney's Pantry Fund	3027 Church Directory Fund	3028 Memorial Flowers Fund	3029 Property Cte Fund	3030 St. Andrew's Guild Fund
Income								
4000 Plate Offerings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4010 Pledge Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4020 General Purpose Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4100 ClassIncome /Non-Operating	1,126.07	22,169.88	345.22	3,671.08	212.00	4,185.43	7,417.48	4,421.05
Total Income	1,126.07	22,169.88	345.22	3,671.08	212.00	4,185.43	7,417.48	4,421.05
Gross Profit	1,126.07	22,169.88	345.22	3,671.08	212.00	4,185.43	7,417.48	4,421.05
Expense								
5000 Work Outside Church	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5100 Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5200 Office Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5220 Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5240 Clergy Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5250 Spiritual Formation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5260 Altar Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5270 General Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5300 Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5400 Class Expense/NonOperating	62.00	2,479.15	0.00	479.16	0.00	1,413.31	6,233.33	2,445.91
5500 Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	62.00	2,479.15	0.00	479.16	0.00	1,413.31	6,233.33	2,445.91
Net Income	1,064.07	19,690.73	345.22	3,191.92	212.00	2,772.12	1,184.15	1,975.14

The Episcopal Church of Saints James and Andrew
Profit & Loss by Class
January through December 2023

	3031 Church Projects Fund	3034 Health Ministry Grant Fund	3035 MDI Grant - Labyrinth Fund	3036 Scholarship Fund	3040 Technology Fund	3042 Green Team	3043 Emmaus Companions	3044 Grocery Card Fundraiser
Income								
4000 Plate Offerings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4010 Pledge Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4020 General Purpose Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4100 ClassIncome /Non-Operating	9,106.69	151.97	1,648.67	1,000.00	1,980.62	1,400.00	1,000.00	28,100.00
Total Income	9,106.69	151.97	1,648.67	1,000.00	1,980.62	1,400.00	1,000.00	28,100.00
Gross Profit	9,106.69	151.97	1,648.67	1,000.00	1,980.62	1,400.00	1,000.00	28,100.00
Expense								
5000 Work Outside Church	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5100 Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5200 Office Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5220 Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5240 Clergy Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5250 Spiritual Formation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5260 Altar Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5270 General Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5300 Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5400 Class Expense/NonOperating	9,106.69	0.00	560.00	0.00	52.62	746.18	717.84	26,600.00
5500 Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	9,106.69	0.00	560.00	0.00	52.62	746.18	717.84	26,600.00
Net Income	0.00	151.97	1,088.67	1,000.00	1,928.00	653.82	282.16	1,500.00

The Episcopal Church of Saints James and Andrew
Profit & Loss by Class
January through December 2023

	3045 MDI Grant - Bach's Lunch	3046 Esleeck Fund Projects	Unclassified	TOTAL
Income				
4000 Plate Offerings	0.00	0.00	0.00	8,672.15
4010 Pledge Payments	0.00	0.00	0.00	191,065.80
4020 General Purpose Income	0.00	0.00	0.00	125,922.11
4100 ClassIncome /Non-Operating	2,860.00	0.00	0.00	1,448,626.78
Total Income	2,860.00	0.00	0.00	1,774,286.84
Gross Profit	2,860.00	0.00	0.00	1,774,286.84
Expense				
5000 Work Outside Church	0.00	0.00	0.00	42,483.99
5100 Payroll	0.00	0.00	0.00	195,466.19
5200 Office Expense	0.00	0.00	0.00	8,706.71
5220 Utilities	0.00	0.00	0.00	36,375.91
5240 Clergy Expenses	0.00	0.00	0.00	5,714.68
5250 Spiritual Formation	0.00	0.00	0.00	1,827.84
5260 Altar Supplies	0.00	0.00	0.00	1,140.36
5270 General Expense	0.00	0.00	0.00	4,358.99
5300 Property	0.00	0.00	0.00	55,936.16
5400 Class Expense/NonOperating	1,861.86	4,100.00	0.00	1,314,185.56
5500 Uncategorized Expenses	0.00	0.00	149,254.50	149,254.50
Total Expense	1,861.86	4,100.00	149,254.50	1,815,450.89
Net Income	998.14	-4,100.00	-149,254.50	-41,164.05

Balance Sheet

01/16/24

The Episcopal Church of Saints James and Andrew Balance Sheet

As of December 31, 2023

Dec 31, 23

ASSETS

Current Assets

Checking/Savings

1000 SsJA Co-Op Checking	104,608.03
1002 Gfld Co-Op Rector Disc	1,651.75
1004 Trustees - Combined Funds	1,148,343.93 *
1005 Trustees - Gould Fund	11,501.40 *

Total Checking/Savings 1,266,105.11

Total Current Assets 1,266,105.11

TOTAL ASSETS 1,266,105.11

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2001 Next Year's Pledge Payment 5,200.00

Total Other Current Liabilities 5,200.00

Total Current Liabilities 5,200.00

Total Liabilities 5,200.00

Equity

Balance Equity 1,161,564.66

Unrestricted Net Assets 140,504.50

Net Income -41,164.05

Total Equity 1,260,905.11

TOTAL LIABILITIES & EQUITY 1,266,105.11

* Balance is as of 09/30/2023

Ministry Team Reports

Serving in Our Parish

Archives/History

Our Mission

To maintain the records of St. James and St. Andrew: history, sermons, events, other ministries, obituaries, newsletters, bulletins, vestry meetings and newspaper articles relating to the parish.

Our Ministry in 2023

This past year there were basic projects completed: mostly filing of bulletins, newsletters, sermons, obituaries, events and information that was archive worthy. A new member, Trev Jones sorted some folders that needed attention, (which is a regular project). Also the bishops of the dioceses have been framed and biographical histories written. Two have been displayed on the wall near the parish office.

Also the Greenfield Historical Society presented a wonderful lecture and slide show in the Whiteman Room of a famous parishioner, Anna Judah. Her Husband, Theodore Judah, was the main engineer for the Trans Continental Railroad. Our lectern was given in memory of Theodore and the couple are buried at Federal Street Cemetery. Our parish worked with Christine Pifer-Foote from California to review our records for her presentation.

What We Want the Parish to Know

I continue to be hopeful that the parish is aware of our fantastic history and once you look at the history will be interested in pursuing the information.

How to Get Involved

As always, all are welcome to participate. Historical interest and organizational skills are beneficial. But if someone just wants to investigate a historical aspect on their own, that is fine.

Contact: Bob Brown, robertkentbrown@gmail.com, 413-773-9211

Counters

Our Mission

Counting weekly amounts donated to the parish and depositing them in the bank.

Our Ministry in 2023

Counters teams are on a rotating schedule. Each week for three weeks, two counters (a head counter and assistant) count any money that is donated during the week with proceeds from property rentals and grocery card sales. The reports they complete are given to the Assistant Treasurer and monies are deposited in the bank.

What We Want the Parish to Know

It would help immensely if people would use the memo line on their checks to delineate where they want the counters to apply their donations. For people ordering donations through their bank, adding their pledge number to the bank information would be so useful.

How to Get Involved

We are always willing to train any new folks in the fine art of counting money. Please contact Fred Momaney, Ella Ingraham, or the office to express your interest.

Contact: Fred Momaney, fmomaney@gmail.com, 413-772-2213
Ella Ingraham, ejmai127@gmail.com, 860-684-4420

Digital Ministry

Our Mission

Our mission is to increase access to church beyond the physical walls of our buildings.

Our Ministry in 2023

Due to the diligence and hard work of a team of 8 digital ministers, we were able to stream every Sunday service, and many special services as well. Using an iPhone as second camera, we were able to follow the action for special services incorporating our outdoor spaces, such as Easter Vigil, Palm Sunday, and Blessing of the Animals. We also streamed several special events such as funerals and concerts.

What We Want the Parish to Know

We have a WONDERFUL consultant named Michael Moscatelli who helps us a great deal throughout the year. He never charges for consultations, and his prices for installations and equipment are very fair. He is the best A/V consultant in the area for churches, and he is a very attentive, kind, and generous person all around.

How to Get Involved

We would LOVE to add members to our digital ministry team. Please email or call / text Reynolds to get involved.

Contact: Reynolds Whalen, reynolds.whelen@gmail.com, 405-590-0280

Communications

(Facebook, Leaflet Announcements, Newsletter, Website, YouTube, etc.)

Our Mission

Our aim is to communicate information about the mission, ministry, and worship of Saints James and Andrew across multiple platforms in order to keep parishioners, friends of the parish, community members, and visitors up to date.

- Our Facebook page is used to livestream our worship services, share sermons, newsletters, events, photos, and inspirational posts. We also have Facebook groups that are for parishioners to participate in and share information.
- Our Leaflet Announcements are used to communicate the pertinent and timely information to parishioners and visitors.
- The Newsletter is sent to subscribers on the first and third Friday of the month. The Newsletter features letters to the parish from our clergy and parish leadership, our upcoming worship schedule, upcoming events, notices, photos of parish life, and opportunities that come from beyond our parish (Interfaith Council, Diocese of Western Massachusetts, etc.). This same list of subscribers also receives periodic important announcements, death notices, weather cancellations, and so forth.

- The Website is the virtual front door for our church. It is where folks come to learn about who we are, what our mission and values are, upcoming events, sermons, property use, worship information and more. Folks will generally visit a church's website 5 times before ever walking through the front doors. We also maintain information about property use and our outreach ministries for the wider community.

-Our YouTube site is where we very occasionally share special videos for the parish and the wider community.

Our Ministry in 2023

This year was largely about maintaining consistent communications amidst the Rector's sabbatical and fall staffing transitions. In the late fall, our new Office Administrator, Aaron McMurray, began to take over most of our parish communications, in collaboration with Rev. Heather Blais, as well as, Di Kurkulonis, who continues to share inspirational posts and fundraising events on our Facebook Page.

What We Want the Parish to Know

Visit our Facebook Page: <https://www.facebook.com/saintsjamesandandrew>

View Leaflet Announcements each Sunday in the back of our worship leaflet. NEW in 2024 will be a weekly FAQ about some aspect of parish life. Please submit announcements by Monday each week.

Become a subscriber of The Newsletter by a) signing up on our website; b) contact the office office@saintsjamesandandrew.org or (413) 773-3925. If you do not have email and need to receive a hard copy, please also contact the office. To contribute photos or other notices to The Newsletter please email them to the office by the first or third Monday of the month.

Explore our Website: <https://www.saintsjamesandandrew.org>

Follow our YouTube Channel: @theepiscopalchurchofsaints4684

How to Get Involved

Contact us in the office

Contact: Heather Blais (2023) heather.blais@gmail.com;
Aaron McMurray (2024) office@saintsjamesandandrew.org 413-773-3925

MMCF/Fundraising

Our Mission

To raise funds for SsJA mission and ministry projects needs.

Our Ministry in 2023

A dedicated leadership team for each Mistletoe Mart department began meeting monthly in June. Some highlighted changes were to bring our in-house kitchen back and to have the ability to take credit card payments,

What We Want the Parish to Know

This was a parish-wide endeavor that required the involvement of every member-at some level-to be successful. We raised \$9600.00 this year!

How to Get Involved

Let the office know of your interest.

Contact: Diane Kurkulonis, dkurkulonis@gmail.com (email preferred, thank you)

Gardening Team

Our Mission

We work on keeping the grounds looking their best, providing parishioners and guests alike a beautiful campus to enjoy.

Our Ministry in 2023

In 2023, this ministry team continued its work, and continued to meet every 2-3 weeks. We were also happy to continue enjoying our Potluck meals outside at the picnic tables. Folks also continue to simply show up on campus as their schedules allow, in addition to our bi-weekly gatherings.

What We Want the Parish to Know

This is a small yet very dedicated group of great volunteers. They are dedicated to this ministry and share their wealth of knowledge. We are very fortunate to have them with us. We also are always looking for new folks to join our team!

How to Get Involved

If anyone would like to join the Gardening Team, please reach out to Jason at jason.j.blais@gmail.com

Contact: Jason Blais, jason.j.blais@gmail.com, 413-325-4644

Grocery Cards

Our Mission

To raise money for the church's various ministries.

Our Ministry in 2023

It is very simple; I sell \$100 grocery cards to Stop & Shop and Big Y every Sunday after church.

What We Want the Parish to Know

When church members buy groceries at Stop & Shop and Big Y, and pay with their credit cards or checks, they are missing the opportunity to give Sts. James and Andrew \$5 for every \$100 they spend, and it would not cost them ANYTHING!

How to Get Involved

Bring your cash or check to church on Sunday, and meet me in the narthex after church.

Contact: Tinka Lunt, mclunt.58@gmail.com, 413-773-7753

Pastoral Care

Our Mission

To provide pastoral spiritual support to those in need.

Our Ministry in 2023

The Pastoral Care Team reaches out with spiritual support by making friendly visits, providing home, hospital and nursing home Eucharist, and by connecting with members of the congregation by mail and phone. The team meets bimonthly for mutual support and sharing.

What We Want the Parish to Know

We are always in need of friendly visitors....connecting with others is a blessing and a gift for the receiver and the giver.

How to Get Involved

Check in with Revs Heather or Jimmy.

Contact: Kathryn Aubry-McAvoy (coordinator), Kaubrymcavoy@aol.com, 413-775-3887

Prayer Circle

Our Mission

Maintain a list of requests and praying for people who have requested prayers.

Our Ministry in 2023

I maintain a Google spreadsheet that is emailed to 13 participants to include in their prayer practices.

What We Want the Parish to Know

People really appreciate having prayers for their concerns.

How to Get Involved

Submit a request for consideration by participants. Our primary concern is confidentiality.

Contact: Ella Ingraham, ejmai127@gmail.com, 860-684-4420

Property Committee

Our Ministry in 2023

We meet on the second Wednesday of each month usually by Zoom, occasionally in person.

Most monthly meetings take care of some minor issues that are not unusual on a campus of our size such as regular checking of the local populations of birds, squirrels etc along with leaks and malfunctioning lights.

We have completed a renewal of the Sacristy top to bottom, installed new Panic bars on three doors, lighting in the lift room, removed stone wall from the Bank side, slate roof repairs done annually, installed gravel barrier along Church to repel water, new bike rack, cement apron on Parking lot side. New windows were installed in the Meeting Room, and the balance of that work will be completed in Spring or Summer of 2024. We will also have a new bulkhead and stairs scheduled for 2024. We also have rain barrels to collect water to use on our lovely gardens.

We are members of the Chamber of Commerce which we hope will help us with making good use of our space. We will have an Energy Audit by Eversource on Jan. 8th regarding our gas and electric use.

We are looking forward to 2024 and are thankful for God's help and Heather's guidance and the support of the congregation as we work to update our campus as years go by.

Our mission for 2024 is to continue the maintenance and upgrading that needs to be done. We would love to have new people join us. Please contact Ginny Crowl to learn more about how you can get involved.

Contact: Ginny Crowl, Chair, ginnycrowl37@gmail.com

Property Use

Our Mission

To serve the wider community's needs for event space and increase revenue for SsJA.

Our Ministry in 2023

In 2023, we continued to experience reduced property use income due to Covid, and Lower Level room #1 of the Parish Hall remaining empty for the majority of the year.

In November, we secured a new tenant for Lower Level room #1, a physical therapist who signed a 1-year lease. Leases for the Upper Room #1 and Lower Level #5 (the fireplace room) ended at the end of 2023, and we are actively seeking new long term tenants for those 2 spaces.

Staff transitions created some gaps in communication, but Aaron is now at the helm of this project. They are meeting with new renters ahead of each event to do a walk through of the space(s), go over contracts, opening and closing procedures, and to ensure FAQs are addressed ahead of time in an effort to both create a smoother experience for the renter, but also to reduce the dependency on live-in staff after hours. Aaron is also ensuring that refundable cleaning deposits are collected ahead of time to cover staff time just in case there is significant clean up required following an event. Hopefully these and other small changes will increase efficiency and revenue, as well as renters' experience.

Total property use income in 2023, including one-time events and leases, came to \$17,385.35.

What We Want the Parish to Know

The campsite rule is key. If we leave spaces as we found them (or better) it creates a better experience for those who follow us, as well as staff.

How to Get Involved

Please spread the word about our wonderful facilities! Interested parties can get info regarding available office and event space on our website, or by contacting Aaron in the office.

Contact: Aaron McMurray, Parish Administrator, office@saintsjamesandandrew.org, 413-773-3925

Vestry

Our Mission

We are the governing board, comprised of clergy and elected lay-members of SsJA, who are responsible for defining and articulating the mission of the congregation; to support the church's mission by word and deed, to select the rector, to ensure effective organization and planning, and to manage resources and finances.

Our Ministry in 2023

We pursued three Mission Priorities that were the result of a Vestry retreat facilitated by the Rev. Cn. Rich Simpson. We established three mission priorities.

1 - To establish a ministry for families with children. To this end Kathryn Aubry-McAvoy, Allyson Michal, and Reynolds Whalen formed a taskforce which surveyed young families, and then a gathering in early December to begin to explore next steps. Stay tuned for more in 2024.

2 - To imagine how our campus might best be utilized to support our mission. To this end Heather Blais, Ginny Crowl, Steve Hussey, Alan Kurkulonis, Fred Momaney, and Molly Scherm formed a Property Taskforce, and submitted a report to the Vestry that was accepted in April 2023. For the remainder of 2023 and into 2024, the Vestry continues to consider the recommendations. A summary of the report will be presented at the Annual Meeting in January 2024.

3 - To staff our parish in a way that supports our mission. For the first ⅓ of 2023, we were largely focused on ensuring coverage of the Rector's sabbatical, which took place from May-August. Then we began to shift into longer term explorations about how to best staff our parish for mission. This was prompted by Rev. Dr. Molly Scherm accepting a call to serve St. Mary's in the Mountain in Vermont, and the opportunity to engage in a holy experiment with St. John's in Athol. The Vestry voted to move forward with this holy experiment, which resulted in hiring the Rev. Jimmy Pickett for a two year experiment where he will focus 13 hours a week on building community, offering opportunities for formation, and supporting our mission. It is our hope this experiment will help us continue to explore how to best staff our parish appropriately or mission in the years ahead.

What We Want the Parish to Know

The lay leadership of Saints James and Andrew Vestry is deeply committed to our worship, mission, and ministry. Their faithfulness and commitment has helped our parish navigate change while also keeping our mission ever before us. It is a wonderful way to serve the SsJA community.

How to Get Involved

Speak to Rev. Heather

Contact: Heather Blais, heather.blais@gmail.com, 413-773-3925

Youth Group

Our Mission

Our mission is to provide a safe and fun space for our young people to grow and thrive together.

Our Ministry in 2023

We have regular youth gatherings after the Sunday morning church service where we share a meal and do fun activities like board games, crafts, outside games, and more. In addition, in 2023 we joined the Appalachian Trail Ministry with the youth group from Grace Church in Amherst where we provided shelter and a resting place for through hikers. We also helped design the liturgy for a special Earth Day service, with youth playing many key roles. Other activities included sledding and a summer BBQ at the home of the Carew family, a fun outing to Mike's Maze, attendance at the Greenfield Winter Carnival at Beacon Field, and volunteering at Second Helpings. We also had several parishioners join us as guests to lead fun craft activities.

What We Want the Parish to Know

The youth involved in our youth group are also active in the church in many other ways, including membership in several other ministries in this report.

How to Get Involved

Call or email Reynolds, or just show up after church!

Contact: Reynolds Whalen, reynolds.whalen@gmail.com, 405-590-0280

Serving in Our Community

Bombas Socks Ministry

Our Mission

SsJA is a "giving partner" for Bombas socks in distributing the socks they have designed to help those on the margins. We receive 3,000 pairs of socks each year (12 cartons) and deliver bags of socks to over 20 agencies in Franklin County -- from Charlemont to Orange. Those agencies add the socks to whatever they are already doing for those in need -- many are food pantries. When we return, months later, with additional socks, we are greeted with enthusiasm and gratitude. Financially, it costs us nothing to be of benefit to thousands of people!

Our Ministry in 2023

We received our shipment in May and delivered about half the sock within a few days, storing the rest in cabinets. We re-visited many agencies in the fall (adding one additional agency) with additional bags of socks, in addition to on-going SsJA distribution via Emmaus Companions and Whitney's Pantry. We have received notice of an allotment of the same number of socks for 2024.

What We Want the Parish to Know

I wish everyone knew how easy and pleasant it can be to make a difference. An hour or so once or twice a year can be an important contribution.

How to Get Involved

Folks can get involved in this ministry by just saying, "I could do that!" Speak to Doris McLeod or Maggie Sweeney.

Contact: Doris McLeod, dorismcl219@gmail.com, 413-774-7160

Caregivers Support Group

Our Mission

The Caregivers Support Group provides a safe space in which people caring for a loved one with a chronic illness can find understanding, support, and companionship in the challenges of the caregiving journey.

Our Ministry in 2023

The group meets virtually every other week for one hour. Members all "check in", sharing developments (both positive and difficult) since the last meeting, as well as sharing issues they are dealing with. The group often brainstorms or strategizes approaches to issues identified, as well as simply offering one another understanding, based on the commonality of their experiences. Group members also share information about useful resources through email beyond and between meeting times.

What We Want the Parish to Know

The group is not limited to members of the parish. As of January we have a dozen active members of the group. Most are local, though we've had several members joining us from other states, and most are not directly affiliated with Saints James and Andrew.

How to Get Involved

People interested in joining the group should get in touch with facilitator Molly Scherm to be added to the mailing list.

Contact: Molly Scherm, mollyscherm@gmail.com, 508-561 0197

Community Labyrinth Coalition

Our Mission

This ministry serves as a link between the parish membership/ administration and the community labyrinth which is located on the side lawn of the church.

Our Ministry in 2023

We helped host two events on the labyrinth in 2023, a community walk for World Labyrinth Day in early May and an ecumenical program in August.

What We Want the Parish to Know

The labyrinth is open to all and is a wonderful resource for walking meditation and prayer. It is our most eloquent welcome to our Greenfield neighbors to come, rest, pray, be. New blood, especially young people, is always welcome.

How to Get Involved

Contact Maggie Sweeney who is the liaison between the labyrinth and the parish.

Contact: Maggie Sweeney, magsween10@gmail.com, 413-834-7661

Emmaus Companions

Our Mission

Companioning folks on or near the margins

Our Ministry in 2023

Our focus shifted toward serving folks at Second Helpings and fewer street walks. Street walks should increase in the coming year.

What We Want the Parish to Know

We welcome more members

How to Get Involved

Talk to Dennis O'Rourke, Charlie Houghton or Steve Houghton

Contact: Steve Houghton, steve6308@mac.com, 413-522-7912.

Green Team

Our Mission

Our mission is to care for God's creation of the Earth by learning and practicing together to be faithful stewards of the environment.

We will do this by:

- Helping with opportunities in our church to pray and be together as we face the climate crisis.
- Offering programs on the climate crisis and what we can do individually and as a parish to reduce the impact of on-going climate change.
- Joining with the broader church and other faith communities in political action.
- Celebrating our love for creation.

Our Ministry in 2023

From September to May we offer monthly programs on timely creation care topics for the parish and wider community.

What We Want the Parish to Know

How interesting the programs are.

How to Get Involved

Attend an event and contact one of the team members.

Contact: Ella Ingraham, ejmai127@gmail.com, 860-684-4420

Interfaith Council of Franklin County

Our Mission

The mission of the Interfaith Council of Franklin County is to bring together representatives of various faith communities and religious organizations, as well as interested individuals, for the purpose of dialogue, information sharing, relationship building, celebration and social transformation. We honor the rich variety of religious and spiritual traditions of our community and gather to create a mosaic that represents differences while reinforcing all that unites us. We strive to be a forum for greater understanding, a vehicle for spiritual enrichment, a force for justice and peace, a voice for the vulnerable and defenseless, and an advocate for the wise stewardship of the earth and its resources.

Our Ministry in 2023

The Interfaith Council of Franklin County (ICFC) continued to be active in its primary mission of housing assistance and recognition of young people who were leaders in social justice locally (Peacemakers). ICFC received grants from the City of Greenfield (ARPA funds) and the Opioid Task Force (directly and from St. James and Andrew) that augmented the House Assistance Fund along with its annual allocation for the Community Foundation and support from individuals in the community (including many from St. James and Andrew). The influx of funds allowed the committee to make \$56,344.15 in emergency grants in 2023. The grants cover a wide variety of support through eviction prevention, deposits, camping equipment (sleeping bags and tents), motel rooms

and other temporary housing, utility & heating support. The Housing Fund starts 2024 with \$39,769.91 and will be sending an appeal to the community for annual support.

What We Want the Parish to Know

In the fall of 2023 ICFC began its programmatic year with a Sacred Earth Climate Cafe held at St. James and Andrew in October with speakers on Climate activism. Along with supporting faith communities in their climate activism, the Leadership Team of ICFC (including Julie Orvis, treasurer) began a dialogue on Israel and Palestine with the hope to develop a community dialogue on the issue.

How to Get Involved

All are welcome to attend the events of the ICFC. Events are announced in church and you may join the email list. To join the email list contact: InterfaithCFC@gmail.com

Contact: Julie Orvis, julie_orvis@yahoo.com, (413) 210-5855

Mission Team

Our Mission

We're an umbrella group for all the team leaders of groups that focus on community outreach.

Our Ministry in 2023

We met quarterly on Zoom to share stories, challenges and affirmations connected to our interactions with our neighbors.

What We Want the Parish to Know

Anyone who has an idea or a question connected to community outreach, or who would like to hear what the parish is doing outside the church walls, is more than welcome to join our conversations. Just email me for the date and time of our next gathering.

How to Get Involved

You can get involved in the Mission Team by contacting Maggie Sweeney with questions about any of our existing outreach ministries

Contact: Maggie Sweeney, magsween10@gmail.com, 413-834-7661

Saint Andrew's Guild

Our Mission

The Guild is a sewing, crafting group. We meet weekly 9-12 in the Whiteman Room when public school is in session. All are welcome. We provide equipment, some materials and instruction for all manner of fiber arts.

Our Ministry in 2023

On Tuesday mornings the Whiteman room is buzzing with sewing machines, instruction and laughter. Some members bring their own projects, some come for beginner instruction. Students become teachers! We all participate in two yearly mission offerings; a variety of hand-made items for babies and families at Montague Catholic Social Ministry.

What We Want the Parish to Know

That the joy you feel in this ministry might just be the answer to your prayers.

How to Get Involved

Stop by Tuesday morning and join in the fun. You can contact me by email with questions.

Contact: Kathryn Aubry-McAvoy, Kaubrymcavoy@aol.com, 413 775-3887

Second Helpings

Our Mission

To provide sustenance to our community in food and fellowship on Monday evenings.

Our Ministry in 2023

In 2023 we were back in-person for our meals providing both dining room and takeaway service for dinner. We have seen an increase in meals served over the Fall of 2023. This winter, we have also seen an increase in the number of students Deerfield Academy is sending to volunteer, which has decreased the number of weeks our church volunteers are asked to serve for the start of 2024.

What We Want the Parish to Know

We are a collaboration between Saints James and Andrew and Deerfield Academy and we have supplemental volunteers from the church, from the community, and from other churches.

How to Get Involved

Volunteer- Help serve the meal during school breaks or when additional help is needed.

Dessert-maker- Provide dessert for a Monday evening meal.

Site leader- Complete Servsafe training and be the point person to support the volunteers in running the meal on Monday night.

Donations- We can always use clean brown grocery bags.

Contact: Erin Donnally Drake erin.donnally.drake@gmail.com, 413-695-5587

Maggie Sweeney, magsween10@gmail.com, 413-834-7661

Dan Carew

Mike Hayden

Sunday Soup & Sandwiches

Our Mission

Feeding members of our wider community that are food insecure.

Our Ministry in 2023

In 2023 we saw many shifts. We added more volunteers and site leaders from the wider community which allowed others to take a respite, which has been amazing. Our team of volunteers runs like a well oiled machine each Sunday serving meals to our community. We must have gotten quite the reputation, though, as our numbers soared to highly unexpected numbers. When we started this program in 2020, it was supposed to be short term until the meal on the common would open back up. We were serving 30-40 meals on a busy day. This year a busy day for us is over 225! Our meals have grown exponentially, and as a result we've had to make some adjustments. In 2022, our weekly average was about 68, and we budgeted for 85/week, and what we could never foresee were consistent months (most of the year honestly) where we were giving out over 175/week. Now if we see 150, we consider that

"low". It's amazing how our perspective can shift with experiences such as this, and knowing we can help the community in this way is really great! In a recent leaders meeting we were going over what the future of our program will look like, it's sustainability, and have started to think strongly about what that could mean for us with other community meal programs expanding in the next few years. It's an exciting time for us!

What We Want the Parish to Know

In 2022, we were able to serve meals for \$2.50-\$3.00 each. In 2023 we were able to stay at the \$3.00/meal as well thanks to some creative shopping, and later in the year, making adjustments to our offerings as the prices of food continued to rise along with staggering numbers of meals going out. This is a project of love by those of us that participate in it, donating much of our time and resources. We are there every week no matter the weather or holiday, which I think surprises some folks when I talk about what we do.

How to Get Involved

We do volunteer announcements every quarter or so when the new schedule will be worked on, but folks can join in anytime or even occasionally by reaching out to the coordinator, Erica Burns.

Contact: Erica Burns, ericarburns@gmail.com, 413-230-4458 call/text okay

Whitney's Pantry

Our Mission

We distribute personal care items monthly to those on the margins. Such items cannot be purchased with SNAP benefits. We offer toilet paper, hand soap, toothbrushes & paste, shampoo, deodorant, hand lotion, feminine hygiene products, dish soap, and laundry detergent.

Our Ministry in 2023

We began the year by continuing to bag our items, even though we had moved to the Parish Hall from our window distribution during the pandemic. During the year, we decided that we would no longer pre-bag everything, but put the items out on a long table so that folks could choose what they wanted (which was the system pre-pandemic). That eliminated the need for workers to come in the morning to pack. Now we set up in the afternoon, just before the Pantry opens, so the time commitment is 3:30 p.m. - 5:30 p.m. on the last Monday of every month.

What We Want the Parish to Know

I wish everyone knew how much these simple things mean to those who receive them. Our work is easy, but important

How to Get Involved

Folks can volunteer to help with the distribution by contacting Peter or Doris.

Contact: Peter Massa, peter.massa1950@gmail.com, 413-519-7244
Doris McLeod, dorismcl219@gmail.com, 413-774-7160

Serving in Our Worship

Altar Guild

Our Mission

To prepare the Altar for all services when needed.

Our Ministry in 2023

As usual the Altar Guild team stepped up at all times when we were needed to have everything prepared and ready whether it was for Sunday services or funerals. Starting late November we started preparing for Wednesday morning services for Rev. Jimmy Pickett

What We Want the Parish to Know

How great it feels to be able to prepare the Altar. There is a sense of peace during this process and the closeness you can feel to God.

How to Get Involved

Ask any member of the Altar Guild about joining our team.

Contact: Mary Johnson, johnson19461@comcast.net, 413-949-0166

Ushers

Our Mission

As Ushers, we assist with the greeting and guiding of the public in worship. Our responsibilities include the distribution of worship leaflets, receiving and presenting the offerings, directing the flow of foot traffic during the administration of Holy Eucharist, and general oversight of the congregation during worship.

Our Ministry in 2023

In 2023, our ministry continued, as usual, every Sunday. We have two Ushers available every Sunday, and we often ask any available children if they would like to participate in the Offertory. We find most children are eager to join when they are asked. It is a wonderful way to include others, especially children, into the day's worship.

What We Want the Parish to Know

This is a small yet very dedicated group of great volunteers. They are dedicated to this ministry. They love welcoming parishioners and newcomers, every Sunday for worship. We are very fortunate to have them with us. There are also many little tasks behind the scenes that go unnoticed every week so that Saint James and Andrew can be as welcoming as possible to its parishioners and those visiting. We also are always looking for new folks to join our team!

How to Get Involved

If anyone would like to become an Usher, please reach out to Jason at jason.j.blais@gmail.com.

Contact: Jason Blais, jason.j.blais@gmail.com, 413-475-3476

Coffee & Conversation

Our Mission

Coffee and Conversation provides an opportunity for people to connect and to build existing and new relationships. People who are new(er) to the Parish have a chance to meet and talk with others. Positive relationships and connections are one of the two most important predictors of our overall wellbeing.

Our Ministry in 2023

Coffee and Conversation was provided on the first Sunday of the month from September through June. Between 30 and 50 people participated each month. In addition to coffee, tea and juice, finger food was/is provided. In 2023, Coffee and Conversation also held a parish picnic in August (originally scheduled for June, but rained delayed). In 2024, we plan to hold the picnic again (in June) and also a winter parish potluck.

What We Want the Parish to Know

I wish the parish knew that all are welcome, and that opportunities to connect like Coffee and Conversation feed us on multiple levels - physically, emotionally, and spiritually.

How to Get Involved

If you want to be involved in Coffee and Conversation, email me/Karen Whelan-Berry, at karenswb@gmail.com. You can be involved in a variety of ways - by providing some of the food, by helping set-up at 9am, by helping clean-up, usually ending no later than 1pm.

Contact: Karen Whelan-Berry, karenswb@gmail.com, 401-575-2062

Music

Our Mission

Provide music for worship services

Our Ministry in 2023

From mid September through June, the ministry consists of choir and organist music leadership at worship services. For the rest of the year the ministry consists of organist music leadership.

What We Want the Parish to Know

All of the music included in the worship service reflects the message of the scripture readings of the day.

How to Get Involved

If you would like to join the choir or if you would like to play instrumental music, speak with parish musician Joe DiMarino.

Contact: CHOIR and INSTRUMENTALISTS: Joe DiMarino, jrdimarino@gmail.com, 508-517-2032
BELL CHOIR: Kathryn Aubry-McAvoy, Kaubrymcavoy@aol.com, 413-775-3887