



The 211th Annual Meeting of The Episcopal Church of Saints James and Andrew

January 22, 2023

Parish Clergy

The Right Reverend Dr. Douglas J. Fisher, Bishop

The Reverend Heather J. Blais, Rector

The Reverend Dr. Molly C. Scherm, Associate Rector

Thank You

Thank you, Saints James and Andrew, for your ongoing spirit of generosity, creativity, and commitment to proclaim God's dream for this world. You are changing lives and hearts. We look forward to seeing where the Spirit takes us in 2023.

Mission

We believe God is calling us to cultivate a community of love, joy, hope, and healing. Jesus is our model for a life of faith, compassion, hospitality, and service. We strive to be affirming and accessible, welcoming and inclusive; we seek to promote reconciliation, exercise responsible stewardship, and embrace ancient traditions for modern lives.

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Agenda

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| 1. Opening Prayers | Rev. Heather Blais, Rector |
| 2. Hybrid Meeting Reminders | Rector |
| 3. Call to order & adoption of the agenda | Rector |
| 4. Reading of the warrant | William Hattendorf, Clerk |
| 5. Reading of the minutes of the 2022 annual meeting | Clerk |
| 6. Vestry Transitions | Rector |
| 7. Nominations Committee Report | Audley Robinson, Chair |
| 8. Elections | Rector |
| 9. Acceptance of Annual Reports | Rector |
| 10. New Business: | |
| a) Presentation of 2023 Budget
<i>(approved by the Vestry in December 2022)</i> | Alan Kurkulonis, Treasurer (2022)
Karen Greene, Assistant Treasurer |
| b) Irving 'Red' and Cathleen Esleeck Bequests | Fred Momany, Treasurer (2023) |
| c) Property Update on Deferred Maintenance | Rev. Dr. Molly Scherm, Associate Rector
Steve Hussey, Sexton |
| d) Vestry Update on Mission Priorities | Reynolds Whalen, Class of 2026
Julie Carew, Class of 2024 |
| e) Mission & Outreach Update | Maggie Sweeney, Mission Chair |
| f) Rector Sabbatical <i>(May-August)</i> Update | Ella Ingraham, Co-Warden |
| g) Questions? | |
| h) Other Business | |
| 11. Adjournment | Rector |
| 12. Closing Prayer | Associate Rector |

Election Slate - Nominees for 2023

A few important things to note:

1. It is proposed that we elect the folks in bold.
2. *Officers* are elected for a term of one year and shall serve until their successors are chosen per Canon 16, Section 5 of the [Constitutions and Canons of the Episcopal Diocese of Western Massachusetts](#).
3. *Vestry members* may serve two consecutive three year terms before being required to take one year off. If elected to fill an unexpired term, Vestry members are still eligible to run for their own two consecutive terms per Canon 16, Section 5 of the [Constitutions and Canons of the Episcopal Diocese of Western Massachusetts](#).

Nominating Committee

The Nominating Committee would like to present the following Slate for consideration by the Parish at the Annual General meeting in 2023. The 2023 Slate as presented:

OFFICERS

Co-Warden	Ella Ingraham
Co-Warden	Virginia ‘Ginny’ Crowl
Treasurer	Fred Momaney
Assistant Treasurer	Karen Greene
Clerk	Bill Hattendorf

VESTRY

2024	Allyson Michal
2024	Julie Carew (<i>filling an unexpired term</i>)
2025	Kathryn Aubry-McAvoy
2025	Mary Johnson
2026	Elizabeth Keitel
2026	Reynolds Whalen (<i>fulfilled an unexpired term, now running on own first term</i>)

Convention Delegates

Vestry	Kathryn Aubry-McAvoy
Parish	Jack McKinnon
Parish	Cindy Gwosch

Alternate Delegates

Vestry	Julie Carew
Parish	Steve Houghton
Parish	Josh Michal

Nominating Committee

Thank you to the members of the committee and to the parish for the gift of your time and talents.

Kathryn Aubry-McAvoy, Andrew Levchuk, Jack McKinnon, Estelle Cade, Chair: Audley Robinson



The Episcopal Church of Saints James and Andrew

8 Church Street • Greenfield, Massachusetts

Minutes of the 210th Annual Meeting

Zoom on Sunday 23 January 2022 – 3:00 P.M.

- 1. Virtual Meeting Reminders** – The Rev. Heather Blais welcomed all to the second-ever virtual Annual Meeting of the Episcopal Church of Saints James and Andrew. She provided some virtual meeting reminders and explained how voting would work (directing members to the different Zoom indicators one could use on different devices), and she had parish members practice voting with whatever symbol worked best for them (noting how it took a few moments for the individual votes to disappear from the screen).
- 2. Invocation** – The opening prayer was offered by Heather. She also expressed a note of thanks: On behalf of the Clergy, Wardens, Vestry, and staff, our gratitude for the faithfulness and agility of this faith community for a second year. We adopted our mission and ministry to current realities thanks to what so many have demonstrated over and over again.
- 3. Call to Order and Adoption of Agenda** – Heather entertained a motion to call the meeting to order and such was Moved by Tupper Brown and Seconded by Kathy O'Rourke. Through the use of displayed emojis, the Call to Order was Passed. We needed to have at least 10% of the adult membership at the meeting (or 24 people) for a quorum, and since there were at least 54 separate screens (and at least two of those with two people in each), we more than doubled quorum by a good margin. A motion to adopt the agenda was Moved by Alan Kurkulonis and Seconded by Reynolds Whalen. Without discussion, the Adoption of the Agenda was Passed.
- 4. Reading of the Warrant** – Bill Hattendorf, The Clerk, was called on for the Reading of the Warrant. Before he could read very far, however, a chorus of voices moved that the Reading of the Warrant be Waived, and Jeanne Canteen Seconded the Motion. The Waiving of the Reading was Passed with a single objection.
- 5. Reading of the Minutes** – The Clerk was again called on for a reading of the Minutes from the 2021 Annual Meeting. Kathryn Aubry-McAvoy seemed to be first in a chorus to Move that the Reading of the 2021 Annual Meeting Minutes be Waived. It seemed that many of those who had not taken part in the making of the motion itself then Seconded the Motion, and it was Passed with just a single objection again.
- 6. Transitions** – Heather noted that 2021 was another challenging year, and our Vestry met so many unexpected challenges with grace, faithfulness, and a commitment to working hard. Heather offered special thanks to Erica Burns for her faithful service to the Vestry over the last few years as her term comes to an end today, and to Rudy Renaud for her service (filling an unexpired term then starting her own) as she and her wife move toward the Boston area.
- 7. Nominations Committee Report and Elections** – Audley Robinson, chair, was called on to present the report of the nominating committee. He recognized and thanked the other members (Estelle Cade, Elizabeth Keitel, and Jack McKinnon) who helped pull the slate together. The slate for 2022 is as follows (* continuing in position):

Vestry Officers (one-year terms)

Ginny Cowl – Co Warden *

Ella Ingraham – Co Warden *

Alan Kurkulonis – Treasure *

Karen Green – Assistant Treasure *

Bill Hattendorf – Clerk *

Vestry (three-year terms)

2023 – Andy Levchuck *

2023 – Reynolds Whalen (filling unexpired term) *

2024 – Julie Carew (filling unexpired term)

2024 – Allyson Michal *

2025 – Kathryn Aubry-McAvoy *

2025 – Mary Johnson

Convention Delegates for 2021

Andy Levchuck (Vestry), Charlie Houghton, Maggie Sweeney

Alternate Delegates

Ella Ingraham (Vestry), Jack McKinnon, Di Kurkulonis

Jack McKinnon Moved that all nominees be placed on one slate. The Motion was Seconded and Passed.

Maggie then Moved to cast that single ballot to approve the slate of nominees as presented. The motion was Seconded and Passed.

8. Acceptance of Annual Reports: Heather noted that in her church growing up in Maine, the tradition was that every annual report was read in full at the annual meeting, and so the meeting would last three to four hours. Charlie Houghton Moved to Waive the Reading of the Annual Reports. Estelle Cade Seconded, and the Motion to waive the Annual Reports reading was Passed.

9. Budget Presentation:

In December, the Vestry voted on a new budget that was carefully and prayerfully put together by the finance committee, led by Treasurer Alan Kurkulonis and Assistant Treasurer Karen Greene. A video presentation by Alan clearly highlighted both the 2021 Year-End and the 2022 Budget. For a second year in a row there is a projected deficit, for 2022 of \$37,471. The Vestry felt this was reasonable, given the continuing circumstances of the pandemic. A similar amount was forecast for 2021, although the actual deficit was just over \$12,000. The church has unrestricted endowed funds that can be used, and we would only make a withdrawal as needed. The Vestry has approved a draw of up to \$37,471 if and when needed. We review the budget monthly and will make adjustments when appropriate. Thank you for your ongoing generosity. It was asked if we didn't need to vote on the budget, but that is done by the Vestry.

10. Saints James and Andrew Cross – Heather lamented that we couldn't do this in person with warm greetings and live applause, but hoped we could make up for it next year. After a lengthy recitation of his many accomplishments and good works, especially working with the homeless out on the streets of Greenfield ("walking with Steve"), the presentation of the Saints James and Andrew Cross went to Steve Houghton. A visible applause was seen and a great many congratulated Steve in the "chat."

11. Closing Remarks – There were thanks expressed all around, and Beau was particularly singled out for coping with all the late changes people made to the annual report.

12. Adjournment – There was no other new business presented, and Estelle Moved that the meeting be adjourned. Jason Blais led the chorus of Seconds, the vote Passed. Molly provided a closing benediction, and the Zoom gathering ended for all to go in peace.

Respectfully Submitted,



Bill Hattendorf, The Clerk

Some of the Attendees at the 2022 Saints James and Andrew Annual Meeting



Reports

Clergy Report

Dear People of Saints James and Andrew,

It has been nearly three years since the global pandemic began. There were moments in the first year of the pandemic, when many of us may have resonated with the valley of dry bones in [Ezekiel 37:1-14](#). In the hard, lonely, and frustrating moments, we too, may have wanted to cry out to God, *“Our bones are dried up, and our hope is lost; we are cut off completely.”*

Yet as a faith community we have persistently and lovingly reminded one another, and the world around us, *that God is always with us*. That these dry moments are not when all is lost, but rather the cusp of new life emerging. In Ezekiel, God promises the community this new life, assuring them, *“I will put my spirit within you, and you shall live...”*

After reflecting on this past year, the theme that surfaced was God’s holy breath, reviving our community, as we resumed many aspects of parish life and began new endeavors. It was a full, rich year, and the Spirit has been at work in our midst. We are excited to see where she will call our faith community in the year ahead. First, let us give thanks for these notable moments in 2022:

January and February

We had the opportunity to welcome all those who joined our parish during the pandemic with our special liturgy welcoming newcomers.



Rev. Molly welcomes newcomers Alyssa Kai; Marsha Martin; Mary King; Reynolds, Julia, Lily, and Georgia Whalen; Rev. Ted Thornton; Laurie and Mark Swartwout

Georgia Katherine Whalen and Evelyn Jean Smith were both baptized and welcomed into the body of Christ. Bishop Doug Fisher made his annual visitation to our parish, where three members were confirmed, and another reaffirmed her faith.



Georgia's baptism (left) and Evelyn's baptism (right)



Rev. Molly, Laurie Swartwout, Bishop Fisher, Joan Pyfrom, Mark Swartwout, Alyssa Kai, Rev. Heather (left). Bishop Fisher with our rectors (right).

We began a new monthly teaching sermon series, featuring a variety of topics from the sacraments and sacramental rites, to Anglicanism, daily prayer, scripture, creeds, and a special sermon on the Middle East by Rev. Ted Thornton.

March and April

Our beloved Choir resumed leading music in our weekly worship, while St. Andrew's Guild resumed their weekly drop-in for community members to learn how to stitch, sew, or knit. We were also the recipients of another Bombas grant, allowing us to partner with other agencies and distribute over 3,000 socks throughout Franklin County.



St. Andrew's Guild resumes (left). Steve Houghton and Doris McLeod organize socks (right).

We offered a new Lenten Meditation Walk, to reflect on our corporate brokenness when it comes to systemic racism and the climate crisis. The walk featured contemporary icons.

The Green Team began ringing our bell on the 11th of each month, at 11 a.m., for 11 minutes to raise the alarm about the climate crisis, along with other houses of worship.

We offered a new Community Easter Egg Hunt as a community outreach, with a small raffle and bake sale that raised \$800 for our mission and outreach. Separately, we raised over \$1,000 for the Ukraine Crisis Fund with Episcopal Relief and Development.



Tupper Brown rings bell (left). Bill Strader, Mary Johnson, Con Trowbridge, Erin Donnally Drake, Elizabeth Keitel, Ella Ingraham, Rev. Heather, Joan McKelvey, and Karen Greene stuff hundreds of eggs (right).

We adopted a [flexible masking policy](#) to help our parish navigate the ebb and flow of community covid transmission and resumed the common cup after two years of abstaining.

On Earth Sunday, the Youth Group and Green Team led us in a special worship service where our youth delivered the sermon, calling on us to care for creation.

May and June

The Garden Team resumed their twice a month gatherings of gardening and potluck; and due to the drought, they found creative ways to water and tend our gardens. Second Helpings resumed sit-down meals, while continuing to offer take-away meals; and we celebrated the seventh anniversary of Whitney's Pantry.



Desmond Drake, Eliza Caren, Logan Blais, Hendrick Caren, and Keeley Coorigan on Earth Sunday (left). Ella Ingraham, Logan, Jason, and Lucas Blais; Brad Fox, and Sarah Hollister plant two new trees (right).



Sue Bowman, Elizabeth Keitel, Estelle Cade, Josie Queneau, Carol Johnson, Kathy O'Rourke, Doris McLeod, Whit Robbins, and Sandy Brown celebrate the pantry (left). Second Helpings resumes sit down meals (right).

We held a new special Juneteenth liturgy, cheered on Franklin County PRIDE parade, and welcomed the Bishop to bless our new pollinator garden. We blessed a new ordinary season frontal and paraments made by St. Andrew's Guild, featuring beautiful sheep.

After the Uvalde school shooting, we began a new initiative on the last Sunday of each month, Ringing for Remembrance. We begin our service by sharing the latest statistics, and then ringing the bell for one minute to remember those who have died from gun violence.

We also began a new fellowship gathering on the first Sunday of the month following worship, Coffee & Conversation. It started as an experiment in the summer months, and in the fall, new parishioner Karen Whelan-Berry became the organizer.



Coffee & Conversation on a summer day

The clergy and vestry shared [a special communication](#), reflecting on our parish's shifting landscape as we look to the future, particularly with regard to buildings and staffing. We reduced the hours of the Parish Administrator to 15 hours a week, and acknowledged we wanted to be better stewards of Rev. Molly's $\frac{1}{3}$ time position, cutting back some of her responsibilities, while expanding her role offering lay preachers ongoing support.

July and August

The Property Committee facilitated several projects, including extensive slate roof repairs, the removal of all knob and tube in the rectory, and the installation of an iron railing at the entrance to the church. We

are exploring how to address our deferred maintenance. Using Walker Pipe Organ, we began making some repairs and enhancements to our organ.

Over the summer, the Vestry held our first in-person meeting in over two years. It was wonderful to see one another in the flesh. Meanwhile our youth group went on a day long mission trip with youth from Grace, Amherst and St. Michael's-on-the-Heights, Worcester. They handed out backpacks at Marie's Mission, attended a Latin American Festival in Worcester, and visited St. Joseph's Abbey in Spencer.



Reynolds Whalen, Bill Hattendorf, Ella Ingraham, Kathryn Aubry-McAvoy, Julie Carew, Rev. Molly, Ginny Crowl, Allyson Michal, Mary Johnson, and Karen Greene (left). The joint youth mission trip (right).

September and October

The Green Team kicked off a new series: Environmental Sundays. On the third Sunday of the month, they offer programming to help the community deepen our commitment to creation care. We also resumed an in-person blessing of the animals.



Ella Ingraham welcomes attendees at the September Environmental Sunday programming on pollinators (left) and Eliza Carew brings her cat Hero to be blessed (right).

St. Andrew's Guild stitchers once again went to extraordinary lengths to fundraise for our mission and outreach. They sold their wares at two Greenfield Farmers Markets, and other times during the year, raising well over \$2,500.

The Vestry held an all day retreat facilitated by Rev. Cn. Rich Simpson, with all members in attendance. We reaffirmed our mission, core values, and identified priorities for moving forward. These include a plan to engage young families on how to best support one another; a property taskforce to look more closely at how to best care for and utilize our buildings for mission; and plan for the rector's upcoming sabbatical (May-August 2023).

November and December

Over the summer and fall, we began to have youth acolytes serving on the altar once a month, and the Youth Group also enjoyed a special outing at Mike's Maze.



Rev. Molly and youth acolyte, Hendrick Carew (left). The youth group at Mike's Maze: Logan Blais, Hendrick Carew, Reynolds Whalen, Lucas Blais, Eliza Carew, Sophia Ruggeri, and Taffy Ruggeri (right).

Audley Robinson began to offer the parish a new virtual Morning Prayer on Wednesdays at 6:15 a.m., and our bell choir continued to enhance our worship with special offerings.

Our Digital Ministry Team faithfully live-streams our services each week, making our worship accessible to those in person and at home. Adding to our audio and visual system has been one of the best investments our parish has made in recent years.

One of the highlights of our fall was the return of an in-person Mistletoe Mart & Craft Faire. We welcomed Cocina Lupita as a vendor in our kitchen, along with other crafters; organized a raffle, cookie walk, and had an incredible day of fellowship. We raised over \$7,000 for our mission and outreach.



Shoppers at the Mistletoe Mart & Craft Faire (left). The bell choir in Advent: Joe DiMarino, Laurie Swartwout, Patter Field, Rev. Molly, Con Trowbridge, Tinka Lunt, Elyse Moore, and Kathryn Aubry-McAvoy (right).

Throughout the Year

We bid farewell to longtime parishioners and friends of the parish: Richard Gordon, Sheila Carpenter, Cathleen Esleeck, Jane Gadaire, and had a belated celebration of life for Tara and Jeri Bannister.

We saw shifts in leadership, as the following folks stepped down from their roles: Di Kurkulonis (Newsletter Editor and Stewardship Chair); Julie Carew (Youth Group Co-Leader); Kathryn Aubry-McAvoy (Faith Community Nurse); and Rev. Deacon Ann Wood (Pastoral Care).

Meanwhile, other leaders said yes to new roles: Erica Burns became the primary contact for Sunday Soup & Sandwiches; Elizabeth Keitel our Stewardship Chair for 2023; Princy Stotz our Legacy Giving Advisor; and Kathryn Aubry-McAvoy our Pastoral Care Chair.

Last, but certainly not least, we want to draw your attention to our feeding and outreach ministries. Each program has continued to do remarkable ministry week in and week out. There are far too many people to thank, but know that this parish's commitment to serving God's people is both humbling and a true joy to behold.

One of the big developments in our parish this year was the determination that we are called to pivot Sunday Soup and Sandwiches from a stop gap program in the pandemic to an ongoing ministry. This program has steadily grown since its inception, and there were several weeks where over 150 meals were served. In November, we appealed to the wider community to help us sustain this program.



*Sunday Soup and Sandwiches volunteers:
Erica Burns, Princy Stotz, Fred Momaney, and Mary Johnson (left) and Marie Paquette (right)*

We want to take a moment to offer a loud THANK YOU to all our lay leaders who so graciously and faithfully serve our mission and ministries.

Week after week, year after year, we, the members of Saints James and Andrew, ground ourselves in our community worship. We let the worship nurture, sustain, challenge, and inspire us to grow in faith. We then take our faith out into the world, serving our community through our feeding and outreach programs, our hospitality ministry and property use program, and our quickly expanding environmental justice ministry led by the Green Team.

James and Andrew, this has been yet another remarkable year. Let's see where the Holy Spirit will continue to breathe new life into us. May we feel her presence and walk together with her into this new year.

Faithfully,

Rev. Heather & Rev. Molly,
Rectors

Co-Wardens Report

Looking back on 2022 we returned to in-person worship and the joy of being together. We are feeling gratitude for our clergy and for everyone who works together to make our parish so special. We made a list of thankfulness for:

- ❖ Rev. Heather and Molly for their leadership and liturgies; liturgies that are meaningful and help us think about our spiritual lives in the world today.
- ❖ Joe and the choir for music.
- ❖ The Youth Group.
- ❖ Our outreach ministries: Sunday Sandwiches, Second Helpings, Whitney's Pantry, Emmaus Companions, St. Andrews Guild and the Green Team. The parish also provides food regularly to the Franklin Area Survival Center Food Pantry and Welcome Baby supplies to Montague Catholic Social Ministry.
- ❖ The return of the Mistletoe Mart which really successfully provided funds to support our outreach missions and for all the volunteers who made it possible.

In 2021 and 2022 we had deficits at year end and we are considering ways to move away from relying on our endowment to fund deficits. In this process we are looking at various parts of our budget. This includes our large campus and the expenses of maintaining it as well as staffing. We are fortunate in our lay leadership which is necessary for us to control our costs. So many of us volunteer to serve on the Vestry, at the altar, to give sermons, as readers and ushers, as digital ministers, on the Altar and Flower Guilds, as counters and people who take the eucharist to parishioners at home. Lay leaders serve on committees making decisions for us as a parish. The Property Committee and a task force to look at deferred maintenance are making a plan to get necessary maintenance completed and to look at what we need to support our ministries. Thank you all! We remain grateful for the opportunity to be a part of this special community and we pray for God's help going forward.

Respectfully submitted,
Ginny Cowl & Ella Ingraham, Co-Wardens

Finance Report

Treasurer's Summary of 2022 Budget

On behalf of the Finance Committee and the Vestry, I would like to take this opportunity to thank each member of Saints James and Andrew for your generous support of our church, during these most difficult times of the Pandemic.

Last year, the Vestry and Annual Meeting Members approved an operating budget with a \$37,471 deficit. Due to your generosity we were able to end the 2022 fiscal year with a deficit of \$5,512.81. This past year, we increased our outreach to the wider community through several ministries, including Sunday Sandwiches, Second Helpings and Whitney's Pantry. We also supported the Massachusetts Council of Churches, the Interfaith Council, as well as other ministries.

We were able to have our Annual Mistletoe Mart Fundraiser and other fundraising events, which were very successful in raising \$11,198.35. Our income from Property use was down by 49% (\$15,891.86), due to restrictions still in place due to the pandemic. Plate Offerings were up by \$5,026.21 to \$12,601.21.

Our end of year 2022 Budget, at present, shows a deficit of \$5,512.81. We received authorization and approval of

the Vestry to take advantage of utilizing funds from our Endowments, in order to cover our shortfalls we encountered through the year. It was necessary for us to withdraw \$20,000 from our Endowments, in order to maintain our Operating Funds to pay our bills. This withdrawal also helped in reducing our 2022 deficit from \$37,471.00 to \$5,512.81.

Pledges for 2023 are in line with previous years which helped us tremendously in the development of our 2023 Budget. We budget aggressively for things such as heat, snow removal, etc., but the final cost of those things is unknown until the heat/snow removal seasons are over. We will be monitoring our 2023 Budget very carefully throughout the upcoming year and adjust our spending as necessary. We will also be performing a review of the Budget to make sure we are on track and also take advantage of any Grants that may be available, in order to reduce our 2023 deficit.

We are including several maintenance costs into this years' budget, to allow us to keep our property safe and accessible, in order to support our Ministries.

In an effort to keep our faith community moving forward into the 21st century, our expenses are higher to reflect our intent to help the church grow and expand our Ministries. It is my belief that we at Saints James and Andrew are on a path of renewal and growth and will make it through these difficult times, as we have previously prevailed.

Respectfully submitted, Alan Kurkulonis, Treasurer

Financials

THE EPISCOPAL CHURCH OF SAINTS JAMES AND ANDREW						
2022 Financial Report and 2023 Budget						
			SsJA Budget 2022	SsJA Actual 2022	SsJA Budget 2023	2023 Budget Notes
INCOME						
	PLATE OFFERINGS					
	4001 Plate Offerings - Loose	\$5,000.00	\$9,934.81	\$6,500.00		
	4002 Plate Offerings - Initial	\$75.00	\$61.00	\$60.00		
	4003 Plate Offerings - Easter/HW	\$1,000.00	\$958.40	\$1,000.00		
	4004 Plate Offering/Christmas	\$1,200.00	\$1,274.00	\$1,200.00		
	4006 Plate Offerings/Thanksgivi	\$100.00	\$175.00	\$100.00		
	4007 Building Fund Envelope	\$200.00	\$198.00	\$200.00		
	Total PLATE OFFERINGS	\$7,575.00	\$12,601.21	\$9,060.00		
	PLEDGE PAYMENTS					
	4014 Pledge Payments- Current Yr	\$201,800.00	\$198,235.35	\$200,000.00		
	4015 Pledge Payments- Last Year	\$2,000.00	\$6,404.00	\$2,000.00		
	Total PLEDGE PAYMENTS	\$203,800.00	\$204,639.35	\$202,000.00		
	GENERAL PURP INCOME					
	4040 Genl Inv-Checking Account	\$45.00	\$36.38	\$45.00		
	4041 Gen'L Inv- Undesignated	\$25,000.00	\$23,051.63	\$37,000.00	13K extra from endowment gift in	
	4023 Property Use Income	\$30,000.00	\$15,891.86	\$25,000.00		
	4025 Parish Fundraising	\$8,000.00	\$11,198.35	\$12,000.00		
	4026 Other Gen Purp/Whiteman	\$30,000.00	\$32,512.00	\$32,000.00		
	4027 Heat (from Endowments)	\$2,200.00	\$2,126.50	\$2,100.00		
	4028 Repairs (from Endowments)	\$2,200.00	\$2,126.50	\$2,100.00		
	4029 Altar Guild (from Endowments)	\$1,000.00	\$985.98	\$1,000.00		
	4031 Rec. Disc. Fund (from Endowments)	\$1,500.00	\$1,523.71	\$1,500.00		
	4032 Thrivent	\$700.00	\$563.00	\$400.00		
	4033 John Ross Trust	\$4,000.00	\$5,888.60	\$5,000.00		
	4034 Misc. Inc. - Trans from Endowments		\$20,000.00			
	Total GENERAL PURP INCOME	\$104,645.00	115,904.51	118,145.00		
TOTAL INCOME		\$316,020.00	333,145.07	329,205.00		
EXPENSE						
	WORK OUTSIDE CHURCH					
	5001 Diocesan Assessment	\$36,061.00	\$36,061.00	\$36,117.00		
	5003 Parish Nurse/Health Ministry	\$500.00	\$500.00	\$350.00	Using add'l \$151.97 in Health Ministry Grant Funds	
	5005 Outreach	\$100.00	\$100.00	\$100.00	\$300 for Second Helpings to come from Feeding Ministries	
	5006 Whitney's Pantry	\$1,600.00	\$954.07	\$800.00		
	5007 Welcoming	\$250.00	\$191.36	\$150.00		
	5008 Scholarships	\$1,500.00		\$0.00		
	5009 Mass. Council of Churches	\$150.00		\$150.00		
	5010 Interfaith Council	\$100.00	\$100.00	\$100.00	\$100 Add'l to come from Disc Fund	
	5011 F.C. Resource Network	\$25.00		\$25.00		
	5012 Forward Mov.	\$150.00	\$174.00	\$200.00		
	5013 Green Team	\$300.00	\$100.00	\$300.00		
	5015 Sunday Sandwiches	\$8,500.00	\$9,501.73	\$9,500.00	Also using 2K Outreach & 2K Feeding Ministries Savings	
	5016 ServSafe Training			\$200.00	Fund any remaining fees from Outreach	
	Total WORK OUTSIDE CHURCH	\$49,236.00	\$47,682.16	\$47,992.00		

		SsJA Budget 2022	SsJA Actual 2022	SsJA Budget 2023	2023 Budget Notes
PAYROLL					
	5101 Clergy Staff	\$54,312.00	\$54,312.00	\$57,028.00	
	5103 Assoc. Clergy Staff	\$17,312.00	\$17,312.16	\$18,178.00	
	5104 Organist	\$28,784.00	\$28,783.92	\$30,223.00	
	5105 Parish Administrator	\$19,092.00	\$15,632.41	\$14,321.00	
	5106 Bookkeeper	\$5,452.00	\$5,467.29	\$5,725.00	
	5107 Lay Pension	\$955.00	\$452.09	\$0.00	
	5108 Lay Life Insurance	\$288.00	\$216.00	\$144.00	
	5109 Social Security- Clergy	\$6,980.00	\$6,948.24	\$7,452.00	
	5110 Social Security- Laity	\$4,080.00	\$3,816.15	\$3,846.00	
	5111 Clergy Pension Premiums	\$16,074.00	\$16,417.92	\$17,356.00	
	5112 Emp Ben- Worker's Comp	\$696.00	\$696.00	\$721.00	
	5113 Emp Ben-Clergy Med/Den/Lif	\$38,046.00	\$38,046.00	\$40,014.00	
	5114 Rector Equity Allowance		600.48	\$1,141.00	
	5115 Organist Supply		\$250.00	\$500.00	
	Total PAYROLL	\$192,071.00	188,950.66	196,649.00	
OFFICE EXPENSE					
	5201 General Supplies	\$1,500.00	\$1,637.38	\$1,500.00	
	5202 Postage	\$1,500.00	\$1,033.03	\$1,200.00	
	5203 Advertising	\$500.00	\$1,079.57	\$1,000.00	
	5204 Offering Envelope	\$350.00	\$266.52	\$300.00	
	5205 Equip Repair/Cont	\$2,900.00	\$4,944.25	\$4,000.00	
	5206 Office Exp- All Oth & Arch	\$200.00	\$335.80	\$1,400.00	
	5207 Tithe.ly Fee	\$150.00	151.13	\$150.00	
	5208 Property Use Expenses	\$500.00	\$530.00	\$600.00	
	Total OFFICE EXPENSE	\$7,600.00	9,977.68	10,150.00	
UTILITIES					
	5221 Church Gas	\$15,500.00	\$10,687.55	\$13,500.00	
	5222 Church Electric	\$10,000.00	\$7,632.42	\$8,500.00	
	5223 Church Water/Sewer	\$1,200.00	\$583.72	\$1,200.00	
	5224 Church Telephone	\$3,300.00	\$3,464.08	\$3,400.00	
	5225 Rectory Fuel	\$4,750.00	\$4,273.64	\$5,000.00	
	5226 Rectory Electric	\$3,200.00	\$2,811.20	\$3,500.00	
	5227 Rectory Water/ Sewer	\$1,700.00	\$1,021.28	\$1,700.00	
	5228 Rectory Telephone	\$2,500.00	\$2,474.50	\$2,500.00	
	5229 Strong House Electric	\$400.00		\$400.00	
	5230 Strong House Water/Sewer	\$400.00	\$274.96	\$400.00	
	Total UTILITIES	\$42,950.00	33,223.35	40,100.00	
CLERGY EXPENSES					
	5241 Rector's Exp Reimbursement	\$2,500.00	\$2,542.92	\$2,500.00	
	5242 Assoc. Rec. Exp Reimbursement	\$250.00	\$358.51	\$350.00	
	5243 Deacon Expense Reimbursement	\$0.00			
	5244 Clergy Continuing Ed	\$750.00	\$765.55	\$750.00	
	5245 Assoc. Rec. Continuing Ed	\$750.00	\$347.52	\$750.00	
	5246 Clergy Sabbatical	\$500.00	\$500.00	\$500.00	
	5247 Sabbatical Supply Priest	\$500.00	\$500.00	\$500.00	
	5248 Rector's Discretionary Fund	\$1,492.00	\$1,387.43	\$1,500.00	
	5249 Supply Clergy	\$450.00	\$450.00	\$0.00	
	Total CLERGY EXPENSES	\$7,192.00	6,851.93	6,850.00	
SPIRITUAL FORMATION					
	5252 Adult Spiritual Formation	\$250.00		\$100.00	
	5253 Youth Spiritual Formation	\$1,800.00	\$1,685.16	\$2,000.00	
	5254 Children Spiritual Formation	\$200.00	\$143.06	\$100.00	
	Total SPIRITUAL FORMATION	\$2,250.00	1,828.22	2,200.00	

		SsJA Budget 2022	SsJA Actual 2022	SsJA Budget 2023	2023 Budget Notes
	ALTAR SUPPLIES				
	5261 Wafers	\$150.00	\$187.73	\$200.00	
	5262 Wine	\$150.00	\$57.52	\$150.00	
	5263 Oil	\$250.00		\$250.00	
	5264 Altar Supplies/All Other	\$300.00	\$142.40	\$300.00	
	Total ALTAR SUPPLIES	\$850.00	387.65	900.00	
	GENERAL EXP				
	5271 Music	\$300.00	\$167.57	\$200.00	
	5272 Misc. Worship Expense	\$1,050.00	\$1,232.40	\$750.00	
	5275 Parish Audit	\$500.00	\$450.00	\$500.00	
	5276 Miscellaneous Fees	\$500.00	\$227.70	\$500.00	
	5277 Technology Expense (Licensing)	\$750.00	\$1,001.71	\$1,000.00	
	5278 Digital Ministry			\$500.00	
	5279 Technology Exp. (Hardware)			\$1,000.00	
	5280 Coffee & Conversation			\$500.00	
	Total GENERAL EXP	\$3,100.00	\$3,079.38	\$4,950.00	
	PROPERTY				
	5301 Church Repairs/Minor Imp.	\$10,000.00	\$12,505.09	\$10,000.00	
	5302 Church- Lift/elevator Maint.	\$500.00	\$458.20	\$500.00	
	5303 Church- Cleaning/Paper Supply	\$1,300.00	\$746.25	\$1,000.00	
	5304 Church- Heating System	\$2,000.00	\$4,182.00	\$2,000.00	
	5305 Inspection Fees	\$2,000.00	\$1,740.35	\$200.00	
	5306 Security System	\$350.00	\$297.00	\$350.00	
	5307 Snow Plowing	\$6,000.00	\$4,223.00	\$6,000.00	
	5308 Rectory Repairs/Minor Im	\$2,000.00	\$1,769.82	\$1,500.00	
	5309 Capital Improvements	\$500.00	\$500.00	\$500.00	
	5311 Strong House Repairs/Improv	\$1,000.00	\$1,072.86	\$1,500.00	
	5312 Kitchen Supplies	\$450.00	\$195.28	\$450.00	
	5313 Instrument Maintenance	\$1,100.00	\$140.00	\$1,100.00	
	5314 Dump, Lawn, Misc	\$4,000.00	\$4,947.00	\$5,000.00	
	5315 Blanket Insurance	\$11,892.00	\$11,900.00	\$13,000.00	
	5316 Heating & A/C Maint Cont	\$2,500.00		\$2,500.00	
	5317 Roof Maintenance Contract	\$2,000.00	\$2,000.00	\$2,000.00	
	5318 Kitchen Maintenance	\$650.00		\$650.00	
	5319 Gardening			\$500.00	
	Total PROPERTY	\$48,242.00	46,676.85	48,750.00	
	UNCATEGORIZED EXPENSES				
	5501 Transfer to Savings				
	TOTAL EXPENSE	\$353,491.00	\$338,657.88	\$358,541.00	
		-\$37,471.00	-\$5,512.81	-\$29,336.00	

Class Report

The Episcopal Church of Saints James and Andrew
Profit & Loss by Class
January through December 2022

[illegible]

The Episcopal Church of Saints James and Andrew

Profit & Loss by Class

January through December 2022

[illegible]

The Episcopal Church of Saints James and Andrew
Profit & Loss by Class
January through December 2022

[illegible]

[illegible]

[illegible]

[illegible]

Balance Sheet

As of December 31, 2022

	<u>Dec 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 SsJA Co-Op Checking	148,811.13
1002 Gfld Co-Op Rector Disc	1,294.14
1003 GCB Brokerage Acct	15,961.92
1004 Trustees - Combined Funds	615,321.61
1005 Trustees - Gould Fund	11,574.01
Total Checking/Savings	<u>792,962.81</u>
Total Current Assets	<u>792,962.81</u>
TOTAL ASSETS	<u>792,962.81</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2001 Next Year's Pledge Payment	<u>8,750.00</u>
Total Other Current Liabilities	<u>8,750.00</u>
Total Current Liabilities	<u>8,750.00</u>
Total Liabilities	8,750.00
Equity	
Balance Equity	644,151.68
Unrestricted Net Assets	144,848.60
Net Income	<u>-4,787.47</u>
Total Equity	<u>784,212.81</u>
TOTAL LIABILITIES & EQUITY	<u>792,962.81</u>

Ministry Team Reports

Serving in Our Parish

Archives/History

Our Mission

To maintain the records of St. James and St. Andrew: history, sermons, events, other ministries, obituaries and newspapers articles relating to the parish.

Our Ministry in 2022

This past year the basic projects were completed; the church bulletins were bound, filing of newsletters, sermons, obituaries and information that was archive worthy. The first history book by Rev. Whiteman has been scanned and made available on the Saints James and Andrew website (under *about/our history*). Also a new cabinet was purchased for the storing of future archive material and items.

A new member has shown interest in working with the archives.

What We Want the Parish to Know

I am hopeful that the parish is aware of our parish history and archives which are available to parishioners to review and read. There is a trove of history and artifacts that are noteworthy.

How to Get Involved

All are welcome to participate. Historical interest and organizational skills are beneficial.

Contact

Bob Brown, robertkentbrown@gmail.com, 413-773-9211

Bible Study for Nerds

Our Mission

Learning more about the Bible, including especially its place in the history of Israel and the Jesus Movement.

Our Ministry in 2022

We continue to meet about once a month, virtually, on Wednesdays at 5 PM. We mutually select a book of the Bible to read, and divide it up over the course of several months. Members often search out supplemental materials in the form of commentaries and podcasts and report back to the group on perspectives they have discovered. We took a sabbatical after our June meeting through October. We have begun our 2022-3 year reading the Gospel of Matthew. This year we are focusing on understanding the nature of the early Christian writings, the relationships between the canonical gospels, and the particular concerns of the evangelist Matthew.

What We Want the Parish to Know

We are open to having new members join us!

How to Get Involved

Contact Molly.

Contact

Molly Scherm, mollyscherm@gmail.com, 508 561 0197

Counters**Our Mission**

To accurately record and deposit all donations to the church

Our Ministry in 2022

We have several two person teams of counters. We count either on Sundays right after church or Monday mornings depending on people's schedules and preferences.

What We Want the Parish to Know

It would help immensely if people would use the memo line on their checks to delineate where they want the counters to apply their donations.

How to Get Involved

We are always willing to train any new folks in the fine art of counting money. Please contact Fred Momaney, Ella Ingraham, or the office to express your interest.

Contact

Fred Momaney, fmomaney@gmail.com, 413-772-2213

Digital Ministry**Our Mission**

Our mission is to increase access to church beyond the physical walls of our buildings.

Our Ministry in 2022

2022 was the first full year of our new sound system and live stream setup. Due to the diligence and hard work of a team of 8 digital ministers, we were able to stream every Sunday service, and many special services as well. We also made several small improvements to the system, which would otherwise go unnoticed. We replaced rechargeable batteries with standard alkaline batteries for the clergy mic packs, as we noticed the rechargeable batteries were struggling to hold the charge. We also installed monitors in the choir loft so Joe and the choir can better hear the service, and added several hearing assist devices to our inventory.

What We Want the Parish to Know

We have a WONDERFUL consultant named Michael Moscatelli who helps us a great deal throughout the year. He never charges for consultations, and his prices for installations and equipment are very fair. He is the best A/V consultant in the area for churches, and he is a very attentive, kind, and generous person all around.

How to Get Involved

We would LOVE to add members to our digital ministry team. Please email or call / text Reynolds to get involved.

Contact

Reynolds Whalen, reynolds.whelen@gmail.com, 405-590-0280

Facebook Page

Our Mission

To spread news and to answer questions about Saints James and Andrew.

Our Ministry in 2022

The FB page is checked daily for notices or comments for our virtual friends and addresses accordingly. An inspirational post is published 3 to 4 times a week. The FB page is also used to advertise parish events

What We Want the Parish to Know

When you see something you like, or a new event, please share it to your personal FB page.

How to Get Involved

Talk to Di Kurkulonis or Heather Blais.

Contact

Contact Heather Blais if you are interested in contributing. Posts to our FB page must have prior approval., dkurkulonis@gmail.com, 413 522-6484

Fundraising

Our Mission

To raise money to help fund the many mission programs of Saints James and Andrew

Our Ministry in 2022

An Easter Egg Hunt with Bake Sale and Raffle started off the season. The Saint Andrew's Guild did outdoor craft sales at the Greenfield Farmers Market, and the Mistletoe Mart. The Mistletoe Mart & Craft Faire was in-person this year and a wonderful success. We exceeded our yearly Fundraising goal!

What We Want the Parish to Know

Fundraising for our mission and ministry is a whole community endeavor, as we have witnessed at our events this year. We are curious- what are you passionate about? What ideas do you want to see our community explore for fundraisers in 2023?

All fundraising ideas are subject to Vestry approval.

How to Get Involved

We are looking for Fundraising Team members to have a meeting or two to explore event ideas of 2023. Talk to Diane Kurkulonis if you are interested.

Contact

Diane Kurkulonis, dkurkulonis@gmail.com (email preferred, thank you)

Gardening Team

Our Mission

We work on keeping the grounds looking their best, providing parishioners and guests alike a beautiful campus to enjoy.

Our Ministry in 2022

In 2022, this ministry team continued its work, however, with a couple changes. First, we changed to a bi-weekly gathering. We were also happy to bring back our Gardening Potluck, enjoying our meals outside at the picnic tables. We also shifted our Gardening Potluck to Mondays (instead of Wednesdays), which we are happy to announce brought in a couple additional people. Folks also continue to simply show up on campus as their schedules allow, in addition to our bi-weekly gatherings.

What We Want the Parish to Know

This is a small yet very dedicated group of great volunteers. They are dedicated to this ministry and share their wealth of knowledge. We are very fortunate to have them with us.

How to Get Involved

If anyone would like to join the Gardening Team, please reach out to Jason at jason.j.blais@gmail.com

Contact

Jason Blais, jason.j.blais@gmail.com, 413-475-3476

Grocery Cards

Our Mission

To raise money for our outreach programs

Our Ministry in 2022

On April 1st, 2022, I began selling prepaid grocery cards for Stop and Shop and Big Y after church on Sundays. Beau also sells them from the office. I sold cards on twenty-two Sundays (I was away during the summer) 156 cards were sold, for a total profit to Saints James and Andrew of \$780.

What We Want the Parish to Know

It is SO easy to raise money for the church, when you are going to be buying groceries anyway!

How to Get Involved

Bring your checkbook to church, and meet me in the narthex after church.

Contact

Tinka Lunt, mclunt.58@gmail.com, 413-824-1616

Pastoral Care

Our Mission

To provide pastoral spiritual support to those in need.

Our Ministry in 2022

The Pastoral Care Team reaches out with spiritual support by making friendly visits, providing home, hospital and nursing home Eucharist, and by connecting with members of the congregation by mail and phone. The team meets bimonthly for mutual support and sharing.

What We Want the Parish to Know

We are always in need of friendly visitors....connecting with others is a blessing and a gift for the receiver and the giver.

How to Get Involved

Check in with Revs Heather or Molly.

Contact

Kathryn Aubry-McAvoy (coordinator), Kaubrymcavoy@aol.com, 413-775-3887

Prayer Circle

Our Mission

Praying for people who request prayers. Many of the people on this list have longer-term illnesses and stay on the list for a longer time.

Our Ministry in 2022

The list is updated when a new request is received. The list is then sent to everyone in the Circle via email.

What We Want the Parish to Know

That it is primarily used for longer term concerns.

How to Get Involved

Ask to join.

Contact

Ella Ingraham, ejmai127@gmail.com (I prefer email).

Property Committee

Our Ministry in 2022

The Property committee has had a productive year at Saints James and Andrew Church.

The committee met monthly, the second Wednesday of each month. All meetings were by Zoom.

Each month we resolved some everyday issues: rodents in the kitchen, kitchen sink drain clogged, electrical problems, leaking roof in the sacristy, water running through bulkhead of the church basement, locks to doors not working, security system in office/meeting room/chapel malfunctioning, furnace in church basement malfunctioning. However there were some much needed accomplishments: an upgraded security system in the office/meeting room/chapel was installed, garbage disposal installed in kitchen, seal coating of the parking lot, installing choir balcony delay speakers, replacing sewer pipes in the rectory, the rectory has had the knob and tube wiring removed, the slate roof has been completed inspected and major areas replaced, a beautiful hand rail at the entrance of the church has been installed.

And lastly, a large accomplishment was the entire campus has been reviewed in light of future projects and these projects have been prioritized. Estimates are to be obtained and hopefully funding will be available to remedy these projects for the future of Saints James and Andrew church.

The Property Committee has very dedicated parishioners and this year we have added two new members; Jason Blais and Di Kurkulonis.

Contact

Bob Brown, Secretary, robertkentbrown@gmail.com

Ginny Crowl, Chair, ginnycrowl37@gmail.com

Property Use

Our Mission

To serve the wider community's needs for event space and increase revenue from property use.

Our Ministry in 2022

In 2022, we continued to experience reduced property use income due to Covid and the loss of our long-term lease in the Lower Level of the Parish Hall.

In 2019, pre-Covid, we had over \$43,000 in income from property use, including \$18,000 from Tapestry Health who was leasing the Lower Level. This meant we had over \$25,000 from one-time and other long-term renters. Little did we know this would be the gold standard.

In 2020, while one-time and short-term property use decreased dramatically, we are thankful that Tapestry Health continued to lease the Lower Level. We ended this difficult year with \$25,000 total income, of which Tapestry was \$18,000. Thus, our other property use income was just over \$7,000.

In 2021, Tapestry moved out in mid-August, and we leased to an LatinX Pentecostal church for several months, but we saw a steady increase in other community use. Our total was over \$22,000 but Lower Level income was reduced to \$11,350, and therefore other property use was more about \$10,650.

Finally, in 2022, our total income was over \$17,000, but we had no income from the Lower Level. Therefore, this is our total for one-time and ongoing use. If we could lease our Lower Level space, it would be of great benefit, but this is a solid increase in other rental income. We are on the way to recovery and reaching the gold standard once again. Long may our radical hospitality to the community continue.

What We Want the Parish to Know

Our budget depends on property use income.

How to Get Involved

Please spread the word about our wonderful facilities!

Contact

Parish Administrator, office@saintsjamesandandrew.org, 413-773-3925

Steve Hussey, Sexton, ssjasexton@gmail.com

Stewardship

Our Mission

"Our mission is to help God's people grow in their relationship with Jesus through the use of the time, talents, and finances God has entrusted to them. Our goal is to foster a generous spirit in our congregation and beyond."

Our Ministry in 2022

We met in person to develop a new legacy giving brochure and to decide on our yearly Pledge drive program.

What We Want the Parish to Know

That we strive to spread a spirit of generosity to our members through Newsletter articles and testimonials. We are serious about helping our members become grateful, responsible stewards of the gifts we receive from God.

How to Get Involved

Contact Rev. Heather or Elizabeth Keitel

Contact

Diane Kurkulonis, dkurkulonis@gmail.com (for questions for 2022)

Elizabeth Keitel elizabethkeitel@gmail.com (2023 and onward)

Heather Blais, office@saintsjamesandandrew.org (email preferred), 413 773-3925

Vestry

Our Mission

We are the governing board, comprised of clergy and elected lay-members of SsJA, who are responsible for defining and articulating the mission of the congregation; to support the church's mission by word and deed, to select the rector, to ensure effective organization and planning, and to manage resources and finances.

Our Ministry in 2022

While most of our monthly meetings remained online, we held two in-person meetings in the cloisters and held an all day Vestry Retreat facilitated by Cn. Rich Simpson. It was a joyful and productive day together, where we reaffirmed our mission, core values, and outlined priorities to work on in the coming year. Up until this point, we had been discerning which priorities to focus on, and by reaffirming who we are, we were able to get clear on three priorities to tend to in the coming year:

1. A small group of leaders will be engaging young families to explore how to best support one another in formation and childcare during worship.
2. A small group of leaders, composed of folks from finance, property, and staff, will look at our property's deferred maintenance, our property use program, and the buildings needed for our mission.
3. In March, we will continue to explore how to manage volunteer energy during the Rector's sabbatical (May-August) and ensure appropriate coverage, while also deciding what can lay fallow in her absence. Then in November, we will have a follow up vestry retreat with Rich, checking in about our priorities, and begin to explore long term staffing.

What We Want the Parish to Know

The Vestry collaborates with the Clergy to help set the tone for our parish, modeling how we at James and Andrew seek to live into our mission and ministry. We are responsible for budget and facility concerns, and for ensuring that our community makes decisions using healthy processes grounded in faith.

How to Get Involved

Speak to the Clergy about getting involved and/or to Audley Robinson, Chair of the Nominating Committee in the fall.

Contact

Heather Blais, heather.blais@gmail.com, 413-773-3925

Website

Our Mission

The website is the virtual front door for our church. It is where folks come to learn about who we are, what our mission and values are, upcoming events, sermons, property use, worship information and more. Folks will generally visit a church's website 5 times before ever walking through the front doors.

Our Ministry in 2022

We revamped the website template in early 2022, and then did monthly updates in Upcoming Events, weekly updates in Sermons, periodic updates in Important Announcements, routine photo updates, and quarterly website reviews to keep things fresh.

What We Want the Parish to Know

There is a parishioner portal with lots of helpful resources and documents folks need on an ongoing basis: annual reports, reimbursement forms, and our policies manual which is updated after each Vestry meeting.

How to Get Involved

Let me know you're interested in helping with this ministry.

Contact

Heather Blais, heather.blais@gmail.com, (413) 773-3925

Welcome Team

Our Mission

The purpose of the Welcome Team is to meet, greet and welcome visitors, guests and potential new-comers to Saints James and Andrews.

Our Ministry in 2022

Members of the Welcome Team continued to meet and greet visitors to church, as well as sharing and asking the guest to fill out the Welcome to Saints James and Andrews Visitor Card located in the pews.

We continued our outreach via the "Welcome Card" that are placed in the pews and collected with the offertory plates and/or retrieving the cards that are placed back on the card-hooks. Follow up calls are also made from members of the Welcome Team.

What We Want the Parish to Know

...that we are alert to visitors, guests and family members who visit and attend the services and try to meet, greet and welcome our visitors!

How to Get Involved

...fill out the Welcome to Sts. James and Andrews, Visitors Card, speak to one of our ministers and/or Welcome Team members.

Contact

William H. Strader, Estelle Cade, Susan Ribeiro, and/or members of the Welcome Team.

William H. Strader, dr.bstrader@gmail.com, 413-625-6374 (H), 401-486-1363 (C)

Youth Group

Our Mission

Our mission is to provide a safe and fun space for our young people to grow and thrive together.

Our Ministry in 2022

We have regular youth gatherings after the Sunday morning church service where we share a meal and do fun activities like board games, crafts, outside games, and more. In addition, in 2022 we took a lovely day trip to Worcester with two other parishes from our diocese for a day of service, culture, and learning. We volunteered at a diaper distribution, attended the Latin cultural festival in downtown, and got a special tour of St. Joseph's Abbey in Spencer. We also helped design the liturgy for a special Earth Day service, with youth playing many key roles including delivering the sermon. Other activities included sledding and a summer BBQ at the home of the Carew family, attendance at the Greenfield Winter Carnival at Beacon Field, and an adventure to find geocache spots on a walk from the church to Poet's Seat and back.

What We Want the Parish to Know

The youth involved in our youth group are also active in the church in many other ways, including membership in several other ministries in this report.

How to Get Involved

Call or email Reynolds, or just show up after church! We meet outside the Meeting Room after the service ends on the 1st and 3rd Sundays (although maybe best to check ahead of time, as we don't always maintain that schedule.

Contact

Reynolds Whalen, reynolds.whelen@gmail.com, 405-590-0280

Serving in Our Community

Bombas Socks Ministry

Our Mission

SsJA is a "giving partner" for Bombas in distributing the socks they have designed to help those on the margins. We receive 3,000 pairs of socks each year (12 cartons) and deliver bags of socks to over 20 agencies in Franklin County -- from Charlemont to Orange. Those agencies add the socks to whatever they are already doing -- many are food pantries. When we return, months later, with additional socks, we are greeted with enthusiasm and gratitude. Financially, it costs us nothing to be of benefit to thousands of people!

Our Ministry in 2022

In 2022 we actually did two distributions, because our 2021 order was delayed until February by pandemic-related supply issues. Our 2022 order arrived in early October. About 10 parishioners made deliveries, from one - six stops each.

What We Want the Parish to Know

I wish everyone knew how easy and pleasant it can be to make a difference. An hour or so once or twice a year can be an important contribution.

How to Get Involved

Folks can get involved in this ministry by just saying, "I could do that!" Speak to Doris McLeod, Maggie Sweeney, Steve Houghton, or Molly Scherm

Contact

Doris McLeod, dorismcl219@gmail.com, 413-774-7160

Caregivers Support Group

Our Mission

Our purpose is to provide people responsible for caring for a loved one with serious illness, whether in a live-in caregiver arrangement or while supporting a loved one in a residential setting, with the opportunity for mutual support. The drop meets every other week, alternating between Tuesday and Thursday afternoons at 3:30 and is co-led by Molly Scherm and Kathryn Aubry-MacAvoy. Members share the joys and challenges of their caregiving lives.

Our Ministry in 2022

Members of the group include both members of the parish and non-members who have learned of the group and found it to be helpful. Meetings include check-ins by members that frequently lead to problem-solving conversation as current difficulties are identified.

What We Want the Parish to Know

We are open to welcoming new members who are providing care to a loved one and could benefit from the support of a virtual community, whether members of the parish or otherwise.

How to Get Involved

Contact Molly or Kathryn

Contact

Molly Scherm, mollyschem@gmail.com, 508-561 0197

Kathryn Aubry-McAvoy, , kaubrymcavoy@aol.com, 413-775 3887

Community Labyrinth Coalition

Our Mission

We seek to maintain the labyrinth on the SsJA property, to keep it in the public eye, and to expand the network of community members that share responsibility for this resource.

Our Ministry in 2022

Our core group of 6 women organized several events: a couple of weeding parties, a World Labyrinth Day open walk, and a Fall Equinox event with music, readings and a guided walk. At each event we took sign-ups; we are slowly expanding our circle.

What We Want the Parish to Know

The labyrinth brings folks from the community onto our grounds, people who might never attend a church service but who are grateful for this resource for relaxation and renewal. It is a wonderful form of outreach to our neighbors.

How to Get Involved

I am the liaison between the labyrinth and the parish. I'm happy to answer questions and to help anyone get involved.

Contact

Maggie Sweeney, magsween10@gmail.com, 413-834-7661

Emmaus Companions

Our Mission

Companioning those on the margins in the Greenfield area

Our Ministry in 2022

We expanded our team. We took part in the annual remembrances of those lost to addiction. We assisted Interfaith Council in distributing tents and sleeping bags.

What We Want the Parish to Know

It is really easy to take part in outreach to the community

How to Get Involved

Talk to Dennis O'Rourke, Charlie Houghton or Steve Houghton

Contact

Steve Houghton, steve6308@mac.com, 413-522-7912.

Charlie Houghton, charliehoughton@mac.com, 413-522-7914

Green Team

Our Mission

Our mission is to care for God's creation of the Earth by learning and practicing together to be faithful stewards of the environment.

We will do this by:

- Helping with opportunities in our church to pray and be together as we face the climate crisis.
- Offering programs on the climate crisis and what we can do individually and as a parish to reduce the impact of on-going climate change.
- Joining with the broader church and other faith communities in political action.
- Celebrating our love for creation.

Our Ministry in 2022

We became more process and program oriented in 2022. We developed a survey questionnaire to evaluate parishioners' interests and then developed regular monthly programs from September to May based on survey responses.

What We Want the Parish to Know

How exciting our program is becoming!

How to Get Involved

Attend an event and contact one of the Team members.

Contact

Ella Ingraham, ejmai127@gmail.com, 860-684-4420

Interfaith Council of Franklin County

Our Mission

The mission of the Interfaith Council of Franklin County is to bring together representatives of various faith communities and religious organizations, as well as interested individuals, for the purpose of dialogue, information sharing, relationship building, celebration and social transformation. We honor the rich variety of religious and spiritual traditions of our community, and gather to create a mosaic that represents differences while reinforcing all that unites us. We strive to be a forum for greater understanding, a vehicle for spiritual enrichment, a force for justice and peace, a voice for the vulnerable and defenseless, and an advocate for the wise stewardship of the earth and its resources.

Our Ministry in 2022

ICFC sponsored and supported several programs of members like the Backpack Ministry, climate justice, and anti-racism program. The primary ministries and programs of ICFC are is Housing Assistance Fund, Peacemakers Awards, a Common Giving, and a Common Memorial. This past year St. James and Andrew and members of the parish participated in the community challenge to raise more funds for the Housing Assistance Fund that added \$16,000 to the annual endowment created when the fund began. By the Annual meeting of ICFC, the fund paid for 112 nights to emergency shelter for unhoused in Franklin County. The funds continue to provide flexible response to emergency housing issues and the homeless encampment.

What We Want the Parish to Know

ICFC offers a wide variety of programs to work with other people of faith in our community.

How to Get Involved

All are welcome to attend the events of the ICFC. Events are announced in church and you may join the email list. To join the email list contact: InterfaithCFC@gmail.com

Contact

Julie Orvis, julie_orvis@yahoo.com, (413) 210-5855

Mission Team

Our Mission

We meet quarterly to coordinate and support the work of the various parish ministries that reach out to the community beyond our church.

Our Ministry in 2022

We meet on Zoom to hear from each of the parish ministries involved in community outreach. We fill each other in on what has happened of note since our last meeting and what developments are anticipated in the next few months. If questions or problems have arisen, we discuss them. This is also the place where groups that have run their course might be retired and potential new outreach ministries can be proposed.

What We Want the Parish to Know

The Mission Team wishes to represent, speak for and hear from the entire parish. If someone wants to propose a new outreach ministry or inquire about one that is up and running, we are happy to hear from you.

How to Get Involved

You can get involved in the Mission Team by contacting me with questions about any of our existing outreach ministries or ideas for new ones. The Mission Team is an umbrella group for our various outreach ministries.

Contact

Maggie Sweeney, magsween10@gmail.com, 413-834-7661

Saint Andrew's Guild

Our Mission

The Guild is a sewing, crafting group. We meet weekly 9-12 in the Whiteman Room when public school is in session. All are welcome. We provide equipment, some materials and instruction for all manner of fiber arts.

Our Ministry in 2022

On Tuesday mornings the Whiteman room is buzzing with sewing machines, instruction and laughter. Some members bring their own projects, some come for beginner instruction. Students become teachers! We all participate in two yearly mission offerings; a variety of hand-made items for babies and families at Montague Catholic Social Ministry.

What We Want the Parish to Know

That the joy you feel in this ministry might just be the answer to your prayers.

How to Get Involved

Stop by Tuesday morning and join in the fun. You can contact me by email with questions.

Contact

Kathryn Aubry-McAvoy, Kaubrymcavoy@aol.com, 413 775-3887

Second Helpings

Our Mission

Second Helpings provide a weekly community meal on Monday nights. Our purpose is to provide sustenance in food, fellowship, and warmth to the community.

Our Ministry in 2022

2022 was another year of many transitions for Second Helpings. We were pleased to welcome back the Deerfield Academy students to service in the fall of 2021 and they continued into 2022. In May of 2022, Second Helpings transitioned back to offering an in-person meal after two years of only offering takeaway. In September of 2022, we closed the takeaway window and now offer in-person and takeaway meals from the Parish Hall. We were also happy to have Whitney's Pantry join us in the Parish Hall starting in September.

What We Want the Parish to Know

We offer meals every Monday evening and generally do not miss a Monday even on holidays. We are always looking for ways for people to get involved even if they cannot serve on Monday nights.

How to Get Involved

Site leader- Oversees the meal service on Monday night, has ServSafe certification, does the laundry after the meal. We currently have 4 site leaders for Second Helpings who serve on rotation each month. We are looking for another dedicated member of our site leader team. This group also serves as the planning team for Second Helpings.

Monday night intermittent service- Volunteers who are assigned periodically over the year to set up, serve, and clean up from the meal. People are often assigned once a month to once every other month.

Dessert baker- Sign up to provide dessert for the meal service.

Parish Hall Decorator- We are currently in need of a person to come in every couple months and use our supply of decorations to create centerpieces for the tables.

Fellowship- Come and eat with our guests on a Monday night.

Contact

Erin Donnally Drake, erin.donnally.drake@gmail.com, 413-695-5587

Sunday Soup & Sandwiches

Our Mission

We help feed folks that need a meal. We also provide a friendly face and check in with some of our regulars.

Our Ministry in 2022

In 2022 our ministry grew in terms of how many meals were served. We saw numbers we never thought we would. Inflation spiked to never before seen levels driving up living costs while incomes were static, driving more folks to seek help just to eat. We had to get creative between rapidly rising costs in addition to meals served to stay in budget. Most days we served over 100 meals, often reaching close to 150, Where in 2021 100 meals was "a lot". It's all perspective - just the other day in the last 15 mins of service there was a comment about it feeling dead, and yet we were already at 115 meals for the day.

What We Want the Parish to Know

Lots of folks in the community depend on the service we provide as the only meal they receive on a Sunday. Anyone can come and get any number of meals they would like, and we will always give them one. No one walks away hungry. Many of our recipients share and/or deliver the meals they pick up to those who are unable to come out. It really is a community we're helping.

How to Get Involved

Typically we put out a call for new volunteers each quarter, but folks can come in and volunteer/fill in before that. Stop by the parish hall on a Sunday morning and speak to a site leader or reach out to Erica Burns.

Contact

Erica Burns, ericarburns@gmail.com, 413-230-4458 call/text okay

Survival Center

Our Ministry in 2022

For another year we have collected food items from the Parish, to help the Food Pantry at the Survival Center in Turners Falls. This year the congregation has donated nearly 300 pounds of healthy food items. The ladies at the center are always so appreciative of our contributions, and give us suggestions of items always needed. Those are:

Peanut butter, soups with meat in them, granola bar packages for healthy snacks, cheese and cracker packets, healthy cereals, and lately Mayonnaise is much needed. This mission helps meet local needs.
Thank you all.

How to Get Involved

There is a basket in the Narthex for your donations.

Contact

Virginia Crowl, ginnycrowl37@gmail.com

Estelle Cade, estellecade92@gmail.com

Survival Center Mission Co-chairs.

Whitney's Pantry

Our Mission

We distribute personal care items monthly to those on the margins. Such items cannot be purchased with SNAP benefits. We offer toilet paper, hand soap, toothbrushes & paste, shampoo, deodorant, hand lotion, feminine hygiene products, shaving cream, dish soap, and laundry detergent.

Our Ministry in 2022

In 2022 we began the year by bagging our items and handing them out the Whiteman Room window, in conjunction with Second Helpings. When the meal program moved inside, we moved inside also and now distribute from a table in the Parish Hall. Our volunteers came in two shifts -- packers in the morning and distributors in the late afternoon on the last Monday of every month.

What We Want the Parish to Know

I wish everyone knew how much these simple things mean to those who receive them. Our work is easy, but important

How to Get Involved

Folks can volunteer to help pack bags (about an hour, several times a year, no public contact) or to help distribute the items (about 1 1/2 hours, several times a year, direct contact with recipients).

Contact

Peter Massa, peter.massa1950@gmail.com, 413-519-7244

Doris McLeod, dorismcl219@gmail.com, 413-774-7160

Serving in Our Worship

Altar Guild

Our Mission

To prepare the Altar for all services whether it be our weekly Sunday services, a wedding, funeral or any other special event.

Our Ministry in 2022

Things went smoothly last year. We had more in-person services and the Altar Guild kept on top of everything.

What We Want the Parish to Know

That being a part of this ministry is extremely gratifying to be able to serve God.

How to Get Involved

Ask any one of the Altar Guild members or myself.

Contact

Mary Johnson, johnson19461@comcast.net, 413-949-0166

Bell Choir

Our Mission

To have fun making music together and to participate in music ministry

Our Ministry in 2022

The bell choir got together when the Pandemic limited our singing, we had so much fun we just keep ringing! We meet for rehearsal weekly on Wednesday at 10 am in the meeting room. We ring at church 3-4 times a year. To join our band you need to be able to read music, but we are open to providing an opportunity for beginner musicians of all ages.

What We Want the Parish to Know

Handbell choirs have a long and splendid history at our church and throughout the world. We are in conversation with our neighbor ringers at the Methodist Church about the possibility of ringing together in 2023.

How to Get Involved

Contact me by email

Contact

Kathryn Aubry-McAvoy, Kaubrymcavoy@ail.com, 413-775-3887

Coffee & Conversation

Our Mission

To build connections, positive relationships, and community, while enjoying coffee, tea, and yummy snacks.

Our Ministry in 2022

I/Karen W-B am new to this ministry. Working with Ella I., Fall 2022 was a restart of Coffee and Conversation, which is on the first Sunday of the month. We provided Coffee and Conversation for the four fall months (Sept. - Dec.). Attendance was good and people commented that they appreciated it. One goal as this ministry began this fall was to be sustainable and not waste food, which has gone well. A second goal was to explore different options for the monthly Coffee and Conversation. We have ideas for the coming year, and appreciate our funding in the budget.

What We Want the Parish to Know

I see this ministry as potentially feeding people in many ways - physically, socially/ relationally, emotionally, and spiritually. It is a chance to connect with those you know well, and with those that you don't know or know as well. We can be intentional about speaking to someone who is new to us or to Sts. J&A, as well as about checking-in with each other.

How to Get Involved

If you would like to be involved, email Karen Whelan-Berry, karenswb@gmail.com.

Contact

Karen Whelan-Berry, karenswb@gmail.com, 401 575 2062

Flower Guild

Our Mission

To adorn Sts. James and Andrew's altar with flowers/plants on a weekly basis to honor, thank or memorialize our loved ones. Also, to decorate the sanctuary with appropriate flowers, plants, wreaths, and swags for Christmas and Easter.

Our Ministry in 2022

Flower Guild enhances the beauty of Sts. James and Andrew's sanctuary.

What We Want the Parish to Know

Flower Guild will honor people's requests for flowers to honor, thank or memorialize loved ones by simply contacting Parish Administrator to set up for a specific Sunday.

How to Get Involved

Contact Kathy O'Rourke, Parish Administrator or clergy

Contact

Kathy O'Rourke, kathyo1950@yahoo.com, 413-687-5125

Music

Our Mission

Provide music for worship services

Our Ministry in 2022

From mid September through June, the ministry consists of choir and organist music leadership at worship services. For the rest of the year the ministry consists of organist music leadership. Also, the newly formed bell choir provides music a few times throughout the year.

What We Want the Parish to Know

All of the music included in the worship service reflects the message of the scripture readings of the day.

How to Get Involved

All parishioners are welcome to join the choir and bell choir and also participate as instrumentalists (prelude, postlude)

Contact

Joe DiMarino, jrdimarino@gmail.com, 508-517-2032

How might someone get involved?

If you would like to join the choir or if you would like to play instrumental music, speak with parish musician Joe DiMarino. If you would like to join the bell choir, speak with Kathryn Aubry-McAvoy.

Contact Person(s):

CHOIR and INSTRUMENTALISTS: Joe DiMarino, jrdimarino@gmail.com, 508-517-2032

BELL CHOIR: Kathryn Aubry-McAvoy, Kaubrymcavoy@aol.com, 413-775-3887